

**Regular Minutes of the August 25, 2022
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Meeting held at
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Steve Usedom with Trustees Charles Bratcher, Trustee Jim Grobe, Trustee Ruben Campos, and Trustee Melissa Medeiros in attendance. Also present were Fire Chief Patrick Tanner, Asst. Fire Chief Tim Leidig, BC Jeff Keefe, Accountant James Howard, Attorney Joe Miller, and Administrative Assistant Kimberly Lezza.

PUBLIC COMMENT:

There was no public comment heard during the meeting.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on July 28, 2022, were reviewed. Trustee Campos made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe and the motion passed by a unanimous vote.

Minutes of the Closed Session Meeting held on July 28, 2022, were reviewed. Trustee Bratcher made a motion to accept the minutes as written, the motion was seconded by Trustee Medeiros and the motion passed by a unanimous vote.

Minutes of the Closed Session Meeting held on June 30, 2022, were reviewed. Trustee Grobe made a motion to accept the minutes as written, the motion was seconded by Trustee Medeiros and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard presented the financial report for the period ending August 25, 2022.

Trustee Usedom announced that the account payables for the District for the period of July 28, 2022 through August 25, 2022 totaled \$216,899.14. Trustee Usedom also announced that the payroll for the District as of August 25, 2022, was \$399,856.40. Trustee Bratcher made a motion to approve the total amount of expenditures for the District of \$616,755.84. The motion was seconded by Trustee Campos. Roll call vote showed:

Trustee Campos- Aye

Trustee Bratcher – Aye

Trustee Usedom – Aye

Trustee Grobe – Aye

Trustee Medeiros - Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

a. Financial/Planning

Chief Tanner provided the monthly Sawyer Falduto Monthly Investment Performance Report.

b. Divisional Reports:

Administration:

Chief Tanner spoke briefly about the promotions and retirement ceremony. Asst. Chief Leidig is working on filling the vacancy.

Training:

Chief Tanner informed the Board that Jason Day will be stepping down from the Training Officer role since his recent promotion. Will fill in until a replacement is named.

Fire Prevention:

Chief Tanner provided the fire inspection numbers for August. Additionally, Chief Tanner mentioned that Fire Marshal Schultz will present plans for the Fire Prevention Bureau going forward.

Emergency Medical Services:

None

Fleet:

Chief Tanner stated that the new tower ladder pre-construction meeting is scheduled for September 26-27. Construction of the new apparatus cannot start until specs are agreed upon.

Chief Tanner stated that Engine 7 that was loaned to Winfield FPD was given back this week. It will be put into surplus.

Buildings and Grounds:

Chief Tanner informed the Board that the fence behind Station 6 will be replaced. He will also be getting quotes on security cameras for all our stations. For added safety measures, he will be getting a quote to secure that front lobby at Station 6. Additionally, a keypad lock will be installed on the door between the main entrance and door going into the Admin offices.

NEW BUSINESS:

- a. Motion to approve the addition of a Performance Bond to the purchase of the Seagrave Aerialscope in the amount of \$18,515.

Trustee Medeiros made a motion to approve the addition of a Performance Bond to the purchase of the Seagrave Aerialscope in the amount of \$18,515. Motion seconded by Trustee Campos. Roll call showed:

Trustee Campos- Aye Trustee Bratcher – Aye Trustee Usedom – Aye

Trustee Grobe – Aye Medeiros - Aye

Motion passed 5 – 0.

- b. Motion to approve the purchase of a five Automatic External Defibrillators (AED's) to replace current aging and non-compatible AED's from Zoll Medical Corporation in the amount of \$7,639.50.

Trustee Bratcher made a motion to approve the purchase of five Automatic External Defibrillators (AED's) to replace current aging and non-compatible AED's from Zoll Medical Corporation in the amount of \$7,639.50. Motion seconded by Trustee Grobe. Roll call showed:

Trustee Campos- Aye Trustee Bratcher – Aye Trustee Usedom – Aye

Trustee Grobe – Aye Medeiros - Aye

Motion passed 5 – 0.

- c. Motion to approve the purchase of one Lucas III Automatic Chest Compression Machine and the extended 4-year service plan from Stryker Medical, Chicago, Illinois in the amount of \$21,181.49.

Trustee Grobe made a motion to approve the purchase of one Lucas III Automatic Chest Compression Machine and the extended 4-year service plan from Stryker Medical, Chicago, Illinois in the amount of \$21,181.49. Motion seconded by Trustee Medeiros. Roll call showed:

Trustee Campos- Aye Trustee Bratcher – Aye Trustee Usedom – Aye
Trustee Grobe – Aye Medeiros - Aye

Motion passed 5 – 0.

- d. Motion to approve the purchase of a DJI M30 Drone from Aerial Influence, Batavia, Illinois in an amount of \$16,331.

Trustee Bratcher made a motion to approve the purchase of a DJI M30 Drone from Aerial Influence, Batavia, Illinois in an amount of \$16,331. Motion seconded by Trustee Grobe. Roll call showed:

Trustee Campos- Aye Trustee Bratcher – Aye Trustee Usedom – Aye
Trustee Grobe – Aye Medeiros - Aye

Motion passed 5 – 0.

- e. Motion to approve the purchase of a Paratech Hydrافusion Strut 10 Kit from Air One Equipment, South Elgin, Illinois in the amount of \$7,628.

Trustee Campos made a motion to approve the purchase of a Paratech Hydrافusion Strut 10 Kit from Air One Equipment, South Elgin, Illinois in the amount of \$7,628. Motion seconded Trustee Bratcher. Roll call showed:

Trustee Campos- Aye Trustee Bratcher – Aye Trustee Usedom – Aye
Trustee Grobe – Aye Medeiros - Aye

Motion passed 5 – 0.

OLD BUSINESS:

None

MISCELLANEOUS:

Chief Tanner informed the Board that he would keep using the cover page going forward unless another idea is presented.

Battalion Chief Keefe provided a brief synopsis on the challenges we are/will be facing when the time come to replace the Chief's fleet. He has already stumbled across significant delays with the Fire Marshal vehicle.

ATTORNEY COMMENTS:


Closed session.

CLOSED SESSION

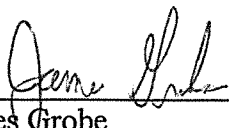
At 8:11 p.m. Trustee Campos made a motion to go into closed session. Enter Closed Session under statute(s): 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; 5 ILCS 120/2 (c)(2):. The motion seconded by Trustee Medeiros.

The Board returned to open session at 8:27 p.m. with no further action to be taken.

ADJOURNMENT: Motion was made by Trustee Campos and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 8:29 p.m.



Steve Usedom President



James Grobe Secretary