

**Regular Minutes of the July 28, 2022
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Meeting held at
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Steve Usedom with Trustees Charles Bratcher and Trustee Jim Grobe in attendance, Trustee Ruben Campos and Trustee Melissa Medeiros. Also present were Fire Chief Patrick Tanner, Asst. Fire Chief Tim Leidig, BC Jeff Keefe, BC Wade Johnson, FF Todd Baseggio, Fire Marshal Bill Schultz, Accountant James Howard, Attorney Joe Miller and Administrative Assistant Kimberly Lezza.

PUBLIC COMMENT:

There was no public comment heard during the meeting.

APPROVAL OF MINUTES:

Minutes of the Special Meeting held on June 30, 2022 were reviewed. Trustee Bratcher made a motion to accept the minutes as written, the motion was seconded by Trustee Campos and the motion passed by a unanimous vote.

Minutes from the Closed Meeting held on June 30, 2022 were tabled until next meeting.

FINANCIAL REPORTS:

Accountant James Howard presented the financial report for the period ending July 28, 2022.

Trustee Usedom announced that the account payables for the District for the period of June 23, 2022 through July 28, 2022 totaled \$176,205.21. Trustee Usedom also announced that the payroll for the District as of July 28, 2022 was \$448,970.14. Trustee Bratcher made a motion to approve the total amount of expenditures for the District of \$625,176.35. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Campos- Aye

Trustee Bratcher – Aye

Trustee Usedom – Aye

Trustee Grobe – Aye

Trustee Medeiros - Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

a. Financial/Planning

Chief Tanner informed the Board that The District has been awarded the Government Finance Office Association's Certificate of Achievement for Excellence in Financial Reporting for the 6th year running. Chief Tanner also thanks James and his firm their work as they are a huge part of us winning this award.

Trustee Usedom stated that all Trustee have received the Sikich Audit Questionnaire for the fire pension. He wanted to know who needed to complete the questionnaire. Attorney Joe Miller stated only Trustees Bratcher and Usedom should complete.

b. Divisional Reports:

Administration:

Chief Tanner informed the Board that our new candidate Naim Herrera started on July 18th. He was previously a contract medic for the District for a few years.

Training:

None

Fire Prevention:

Chief Tanner introduced the District's new Fire Marshal Bill Schultz. Bill provided his background with the Board and thanked them for the opportunity to work for the District.

Chief Tanner reviewed the inspection activity report with the Board and stated that he and Bill will be putting together a comprehensive plan on how to move forward in the Bureau by the end of September.

Asst. Chief Leidig informed the Board that Jel Sert had invited us to attend their employee picnic on July 20th. Jel Sert donated \$5000.00 towards the purchase of the District's UTV. The UTV was on display for the employees to view and ask questions about our Search and Rescue operation.

Emergency Medical Services:

Chief Tanner mentioned that the EMS Coordinator program is working as Planned. They respond to calls and if a 3rd person is required, they will jump on ambulance which allows the District to keep fire suppression vehicles in service. Additionally, they manage the CE for the staff.

Fleet:

Chief Tanner stated that the aerial-ladder loan documents were signed before the Board meeting. Accountant James Howard will finalize with the bank. The pre-construction meeting should take place in the middle of August to finalize the spec.

Buildings and Grounds:

None

NEW BUSINESS:

None

OLD BUSINESS:

Chief Tanner stated that the drone discussion will be discussed at a later date. He will provide a one-page overview detailing the expenditure, financial impacts and justification for the drone purchase.

MISCELLANEOUS:

None

ATTORNEY COMMENTS:


Attorney Joe Miller informed the Board that Governor Pritzker changed the definition of health care facility, removing an ambulance as a health care facility. Going forward, non-vaccinated employees no longer need to adhere to weekly testing. Asst. Chief Leidig added that we have tests available if needed.

CLOSED SESSION

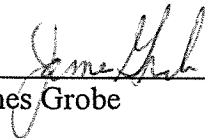
At 7:27p.m. Trustee Campos made a motion to go into closed session. Enter Closed Session under statute(s): 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; 5 ILCS 120/2 (c)(2):. The motion seconded by Trustee Medeiros.

The Board returned to open session at 7:41p.m. with no further action to be taken.

ADJOURNMENT: Motion was made by Trustee Grobe and seconded by Trustee Medeiros to adjourn. Motion passed. Meeting adjourned at 7:42 p.m.



Steve Usedom President



James Grobe Secretary