

**Minutes of the April 22, 2021
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance.

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Ruben Campos, Trustee Anthony Gagliardi, and Trustee Steve Usedom in attendance. Also present was Chief Pat Tanner and Assistant Chief Tim Leidig, Attorneys Joe Miller and Ryan Morton from Ottosen Dinolfo Hasenbalg & Castaldo LTD., Accountant James Howard from Governmental Accounting and Administrative Assistant Joy Edminson. *Trustee Jim Grobe was absent.*

Others in attendance: BC Wade Johnson, Firefighter Mike Buenrostro, Jr. and Firefighter Greg Zudis.

PUBLIC COMMENTS: None.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on February 25, 2021 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, and the motion passed by a unanimous vote.

Minutes of the Regular Meeting held on March 25, 2021 were reviewed. Trustee Campos made a motion to accept the minutes as written, the motion was seconded by Trustee Usedom, and the motion passed by a unanimous vote.

Firefighter Mike Newman joined the meeting at 7:03 a.m.

FINANCIAL REPORTS:

James Howard from Governmental Accounting presented the Financial Analysis for the 10 months ended March 31, 2021.

Revenue Highlights (83% of Budget Year)

- 103% of Total Budget (excluding internal transfers)
- Collected \$7,670,739 of Property Taxes (99.8% of budget)
(1st and 2nd Major Installments for DuPage County)
- Collected \$666,106 of Ambulance Fees (122.2% of budget)
- Collected \$387,313 from Airport Authority (82.5% of budget)

Expenditure Highlights (83% of Budget Year)

- 83.2% of Total Budget
- Operating Expenditures at 84.0% of budget
 - Health Insurance 10 of 12 Payments
- Salaries & Wages at 84.5% of budget
- Debt Service & Capital Expenditures (86.9% of Budget)
 - Debt Principal & Interest Payment = \$860,434
 - Office Furniture = \$28,245
 - Station 7 Heater = \$27,800
 - 2014 Ford Explorer + Sirens/Lights = \$20,964
 - Kitchen Stove = \$8,583
 - 2021 Ford F-150 = \$39,065

Ending Fund Balance (83% of Budget Year)

- Total Actual Ending Fund Balance = \$4,880,232
- Fund Balance as % of Total Expenditures = 61%

Investments: Total \$4,403,625

Discussion and questions from the Board: Chief Tanner highlighted the Capital expenditures and the amount of capital available in current budget.

Trustee Bratcher announced that the account payables for the District for the period of March 26, 2021 through April 25, 2021 totaled \$223,946.13 and payroll for the District as of April 22, 2021 was \$423,938.67. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$647,884.80, seconded by Trustee Gagliardi. Roll call vote showed.

Trustee Usedom – Aye
Trustee Campos – Aye

Trustee Gagliardi – Aye
Trustee Bratcher – Aye

Motion passed 4 ayes.

COMMITTEE REPORTS:

- a. **Finance/Planning:** Chief Tanner discussed reallocating some Capital funds for a new water heater and piping on the administrative side of station 6 and a gear washer for approximately \$6,500.00. Will be up for approval at May's meeting.

Chief Tanner also discussed reallocating Capital funds for new refurbished hydraulic extrication equipment (includes: 2 Rams, 1 Jaw, 1 Cutter, 2 Hose sets, 2 Pumps). The Chief will be going to the Foreign Fire Insurance Board (FFIB) with a request of paying \$10,790.00 of the total cost of \$27,000.00. The Board gave approval for Chief Tanner to go forward and to ratify purchase at the May meeting.

b. Divisional Reports:

Administration: No report

Emergency Medical Services: No report

Fire Prevention and Education: No report

Fire Suppression and Training: Chief Tanner shared that an Alliance High Rise training was held this week as well as a Drone/K9 training held today in Hanover Park and at Stratford Square Mall. WCFPD will participate in a Drone/K9 presentation at the Fire Chiefs annual convention this year.

Building/Equipment/Fleet/Capital Improvement: Chief Tanner reported that one of the pick-up truck's front end is damaged and a new pick-up replacement will be planned in the 2022 budget. The new Battalion Chief's vehicle is expected in the next month. Chief Tanner reported that the new engine is still in Louisiana for repairs due to issues with the F-Shield.

UNION LOCAL 3970: Firefighter Mike Buenrostro, Jr. welcomed Trustee Rueben Campos to the Board of Trustees.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

OLD BUSINESS: None

MISCELLANEOUS: None

ATTORNEY COMMENTS: Attorney Joe Miller discussed the American Rescue Plan. Miller also shared that there is need to go into closed session for matters of collective bargaining.

CLOSED SESSION: A motion was made by Trustee Gagliardi and seconded by Trustee Campos to go into closed session at 7:34 p.m. for Collective bargaining matters (5 ILCS 120/2©(2)).

Trustee Gagliardi – Aye Trustee Campos – Aye
Trustee Usedom – Aye Trustee Bratcher – Aye

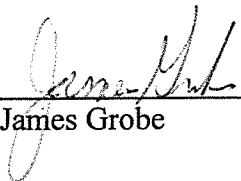
Motion passed 4 ayes.

After taking no action in closed session, the meeting reconvened to Regular Open Session at 8:00 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Campos, Trustee Gagliardi, Trustee Usedom, Chief Tanner, Assistant Chief Tim Leidig and Attorneys Joe Miller and Ryan Morton.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: A motion was made by Trustee Gagliardi and seconded by Trustee Campos to adjourn. Motion passed. Meeting adjourned at 8:01 p.m.

The Next Board Meeting will be at 7:00 p.m. on Thursday, May 27th, 2021.



James Grobe Secretary