

**Minutes of the December 22, 2016
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:01 p.m. by President Charles Bratcher with Trustee Bonnie Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom present. Also present was Attorney Joe Miller, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Others in attendance: DC Hugh Stott.

Election of Trustee officers: Trustee Murphy made a motion to leave present officers, per most recent election, with Trustee Charles Bratcher as President, Trustee Jim Grobe as Secretary and Trustee Pat Murphy as Treasurer. Motion seconded by Trustee Usedom

Trustee Murphy - Aye
Trustee Bratcher - Aye

Trustee Usedom - Aye
Trustee Grobe - Aye

Trustee Gagliardi - Aye

Motion passed 5 - 0.

Minutes of the Special Meeting held on November 17, 2016 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, motion passed.

James Howard mentioned that the Fiscal 2016 Audit was previously given to each Board Member for their review to be approved at the January meeting.

James Howard presented a Power Point presentation on the Financial Analysis for the six (6) months ending November 30, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending November 30, 2016 and the Accounts Payable of \$649,957.04 and Payroll of \$410,195.51 for November 18, 2016 through December 22, 2016 totaling \$1,060,152.55 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Murphy - Aye
Trustee Bratcher - Aye

Trustee Grobe - Aye
Trustee Usedom - Aye

Trustee Gagliardi - Aye

Motion passed 5 - 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner shared that the Kress Road Facility is still moving forward.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

ADMINISTRATION: Chief Tanner informed the Board that the new firefighter/paramedic has finished the Fire Academy and is going through a WCFPD two-week orientation with his first shift day to be January 4, 2017.

EMERGENCY MEDICAL SERVICES: Chief Tanner shared that the new Ferno INX Battery Operated Stretcher has been received and they are working on installing the battery in the Ambulance.

FIRE PREVENTION AND EDUCATION: No Report.

FIRE SUPPRESSION AND TRAINING: The Chief shared that the "Train a Trainer Survivor Course" was a great success.

EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: No Report.

COMMISSIONERS/ COMMUNITY LIAISON: The Commissioners will be in the process of conducting testing for new Battalion Chiefs List in January 2017.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS: Ordinance 2016-O-05 was presented for approval. No Discussion.

Trustee Usedom made a motion to approve **Ordinance #2016-O-05**, An Ordinance Levying and Assessing Taxes of the West Chicago Fire Protection District. The motion was seconded by Trustee Gagliardi.

Roll call vote showed:

Trustee Usedom - Aye
Trustee Murphy - Aye

Trustee Gagliardi - Aye
Trustee Bratcher - Aye

Trustee Grobe - Aye

Motion passed 5 - 0.

Attorney Miller will file with the DuPage County.

Resolution 2016-R-10 was presented for approval. There was discussion and questions amongst the Board regarding the amount for Hotel rates being too low for the area. The Board discussed using two rates, one for Metropolitan areas and one for Non-Metro areas vs a flat rate. Attorney Joe Miller explained Exhibit B to the Board and its importance. The Board had a consensus on using a flat Hotel Rate of \$250.00 and a flat Per Diem for Meals of \$75.00.

Trustee Murphy made a motion to approve **Resolution 2016-R-10**, A Resolution Adopting the Local Government Expense Control Act Policy for the West Chicago Fire Protection District with the changes of the Hotel Rate at a flat \$250.00 and the Per Diem for Meals at a flat rate of \$75.00. The motion was seconded by Trustee Usedom. Roll call vote showed:

Trustee Murphy - Aye
Trustee Bratcher - Aye

Trustee Usedom - Aye
Trustee Gagliardi - Aye

Trustee Grobe - Aye

Motion passed 5 – 0.

Attorney Miller will make the changes to the Resolution and return for signatures.

Chief Tanner presented a 3-Year Contract extension with Paramedic Services of Illinois to the Board. The Chief pointed out the changes in Insurance in Section 9, parts B, C and D and also pointed out Section 1 on page 1 changing the minimum of 12 paramedics to be certified at the Firefighter II or Basic Operations Firefighter level, at the Chief's discretion.

Trustee Grobe made a motion to approve, as written, the 3-year contract extension to Paramedic Services of Illinois to provide 12 contracted paramedic firefighters from January 1, 2017 to December 31, 2019. Motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Grobe - Aye
Trustee Bratcher - Aye

Trustee Murphy - Aye
Trustee Usedom - Aye

Trustee Gagliardi - Aye

Motion passed 5 – 0.

OLD BUSINESS: President Bratcher informed the Board that he will be filling the Pension Board seat vacated by Dave Janaes.

MISCELLANEOUS: None at this time.

OPEN TO THE PUBLIC: Nothing at this time.

ATTORNEY COMMENTS: Attorney Joe Miller reminded the Board of the upcoming NIAFPD Conference held in Oak Brook in January.

CLOSED SESSION: At 7:45 p.m., Trustee Gagliardi made a motion to enter into closed session for the discussion on imminent litigation and complaint against a district employee. The motion was seconded by Trustee Murphy. Motion passed.

Reconvened to Regular Open Session at 7:55 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Trustee Usedom, Chief Tanner, Assistant Chief Leidig and Attorney Miller.

POSSIBLE ACTION ON CLOSED SESSION: None needed at this time.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:57 p.m.

The Next Meeting will be held Thursday, January 26, 2017 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Jim Grobe".

Jim Grobe
Secretary