

**Minutes of the December 20, 2018  
Special Meeting of the Board of Trustees of the  
West Chicago Fire Protection District  
Held at Fire Station One  
200 Fremont Street, West Chicago, Illinois**

---

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present was attorney Joseph Miller, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

**APPROVAL OF MINUTES:**

Minutes of the Special Meeting held on November 29, 2018 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, and the motion passed by a unanimous vote.

**FINANCIAL REPORTS:**

Chief Tanner presented the financial report in the absence of Accountant James Howard. The report for the six months ending November 30, 2018 included a presentation of the District revenues and a review of the fiscal year budget figures.

**Revenue Highlights**

- 95% of Total Budget
- Collected \$7,457,950 of Property Taxes (99% of budget)
- Collected \$283,305 of Ambulance Fees (64.4% of budget)
- Collected \$236,408 from Airport Authority (50.3% of budget)

**Expenditure Highlights**

- 55.7% of Total Budget
- Operating Expenditures at 51.6% of budget
- Salaries & Wages at 50.8% of budget
- Debt Service & Capital Expenditures (95.1% of Budget)
  - Debt Principal & Interest Payment = \$650,350
  - 2019 Ford F550 Ambulance = \$226,098
  - Cardiac Monitor Contract = \$34,277
  - Electronic Stretcher = \$19,915
  - New SCBA = \$333,440 (Off set by \$308,655 FEMA Grant)

The Chief highlighted that the Bond's principal and interest payment of \$650,350 was paid in November. Trustee Usedom asked when the Bond will be paid. The Chief will speak to James Howard on the Bond balance. On the expense side, there continued to be overtime due to injury. Assistant Chief Leidig gave an update on the Ladder truck. He stated that the Ladder truck is back, and that structurally, it is good to go, but there are still areas of concern being worked out. Lt. Zahara will be getting tests done on the ladder in early 2019.

Trustee Bratcher announced that the account payables for the District for the period of November 30, 2018 through December 20, 2018 totaled \$597,821.76, with a large chunk coming from the principal and interest payment on the Bond. Trustee Bratcher also announced that the payroll for the District as of December 20, 2018 was \$458,435.71. Trustee Murphy made a motion to approve the total amount of expenditures for the District of \$1,056,257.47. The motion was seconded by Trustee Usedom. Roll call vote showed:

Trustee Murphy – Aye	Trustee Usedom – Aye	Trustee Grobe – Aye
Trustee Bratcher – Aye	Trustee Gagliardi – Aye	

Motion passed 5 – 0.

#### **COMMITTEE REPORTS:**

- a. **Intergovernmental:** No report.
- b. **Finance and Planning:** No report.
- c. **Divisional Reports:**
  - i. **Administration:** No report.
  - ii. **Emergency Medical Services:** No Report.
  - iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrosto prepared the Construction Up-Date 11/20/18 to 12/18/18 report. Hard copies included with minutes.
  - iv. **Fire Suppression and Training:** Chief Tanner updated the Board on the three (3) day training held at Kress the week of December 17<sup>th</sup>. The firefighter survival training was a good experience and training for approximately 300 firefighters. Trustee Bratcher shared that he visited one of the recent training days and he strongly suggests that all Board members try to visit the Kress Training Facility during a training session.
  - v. **Building/Equipment/Fleet/Capital Improvement:** No report.

- d. **Commissioners and Community Liaison:** Chief Tanner informed the Board that ex-fire commissioner, Chuck Bartsch, passed away. Mr. Bartsch served as a WCFPD commissioner for about 5 years beginning in 2005. Information on services was emailed to all members.

The final firefighter list will be posted by the commissioners on January 7<sup>th</sup> or 8<sup>th</sup>, 2019.

**UNION LOCAL 3870:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**OLD BUSINESS:** None.

**MISCELLANEOUS:** Trustee Bratcher reminded the Board of the upcoming training conference in Oak Brook. The conference is a 3-day training from January 24<sup>th</sup> – 26<sup>th</sup>. Trustee Bratcher proposed changing the January WCFPD Board of Trustees meeting to a 7:30 p.m. starting time to allow for those at the conference to make it to the meeting on time. The Board agreed to change the January 24, 2019 meeting to 7:30 p.m.

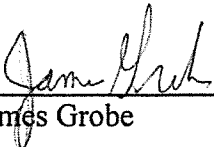
**OPEN TO THE PUBLIC:** No public present. Trustee Usedom, acting as public, questioned the new laws going into effect in 2019, specifically #05632 regarding sirens being used by vehicles. Attorney Miller explained that this will not apply to WCFPD.

**ATTORNEY COMMENTS:** Attorney Miller informed the Board that the Levy has been filed. Miller also discussed an article in the Daily Herald regarding Chiefs having pensions from other departments. Miller stated that asking if a possible new hire has a pension from another department, could be considered violating the Age in Discrimination Act and that another pension should not be a factor in the decision making when hiring.

**CLOSED SESSION:** None.

**ADJOURNMENT:** Motion was made by Trustee Murphy and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 7:30 p.m.

The Next Regular Board Meeting for January 24, 2019 at 7:00 p.m. has been re-scheduled to a Special Board Meeting on Thursday, January 24, 2019 at 7:30 p.m.

  
\_\_\_\_\_  
James Grobe                      Secretary

