

**Minutes of the November 21, 2019
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present was Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard, Attorney Joseph Miller, Administrative Assistant Joy Edminson and Gary Kosnoff from One Digital Health Insurance.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on October 24, 2019 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, and the motion passed by a unanimous vote.

Minutes of the Closed Session held on October 24, 2019 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, and the motion passed by a unanimous vote. Minutes not released.

FINANCIAL REPORTS:

Gary Kosnoff from OneDigital Health and Benefits presented his proposal report for 2020 insurance. Kosnoff's report included the following:

- Renewal percentage – 4.50% (Includes a 3.0% mandated percentage)
- Medical Cost Analysis – Health Insurance Renewal Options
- Dental Insurance Options
- Life and AD&D Cost Analysis with Options
- Vision Insurance Options

Firefighter/Paramedic Greg Zudis joined the meeting at 7:10 p.m.

Board discussed the options as presented. Assistant Chief Leidig shared a few of the members concerns on the vision insurance. Gary shared that he needs decisions as soon as possible to have the insurance cards to the members by January 1, 2020. The Board will hold off on decision for vision insurance until after more member input, then a phone poll vote will be conducted that will be ratified at the December meeting.

Trustee Murphy made a motion to approve the Negotiated Renewal Option with Blue Cross Blue Shield **Health Insurance** as presented for 2020. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy – Aye
Trustee Bratcher – Aye

Trustee Grobe – Aye
Trustee Usedom – Aye

Trustee Gagliardi – Aye

Motion passed 5 ayes.

Trustee Gagliardi made a motion to approve the Renewal Option with Guardian for **Dental Insurance** as presented for 2020. The motion was seconded by Trustee Usedom. Roll call vote showed:

Trustee Gagliardi – Aye
Trustee Bratcher – Aye

Trustee Usedom – Aye
Trustee Murphy – Aye

Trustee Grobe – Aye

Motion passed 5 ayes.

Trustee Grobe made a motion to approve the Option #1 with Blue Cross Blue Shield for **Life and AD&D Insurance** as presented for 2020. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Grobe – Aye
Trustee Bratcher – Aye

Trustee Murphy – Aye
Trustee Gagliardi – Aye

Trustee Usedom – Aye

Motion passed 5 ayes.

Accountant James Howard presented a power point report of the Financial Analysis for the five (5) months ending October 31, 2019. Presentation included District revenues, expenditures and investments.

Revenue Highlights (42% of Budget Year)

- 85% of Total Budget
- Collected \$7,428,719 of Property Taxes (98.2% of budget)
(1st and 2nd Major Installment for DuPage County)
- Collected \$187,377 of Ambulance Fees (34.4% of budget)
- Collected \$203,023 from Airport Authority (43.2% of budget)

Expenditure Highlights (42% of Budget Year)

- 37.9% of Total Budget
- Operating Expenditures at 42.1% of budget
 - Health Insurance 5 of 12 Payments
- Salaries & Wages at 43.8% of budget
- Debt Service & Capital Expenditures (14.6% of Budget)
 - Debt Principal & Interest Payment = \$153,369
 - Vehicle Equipment = \$22,459
 - Cardiac Monitors = \$28,177
 - Nederman Exhaust System = \$10,717

Ending Fund Balance (42% of Budget Year)

- Total Actual Ending Fund Balance \$8,264,972

Investments: Total \$7,655,284

Trustee Bratcher announced that the account payables for the District for the period of October 25, 2019 through November 21, 2019 totaled \$279,226.54 and payroll for the District as of November 21, 2019 was \$424,065.43. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$703,291.97, seconded by Trustee Gagliardi. Roll call vote showed.

Trustee Usedom – Aye
Trustee Bratcher – Aye

Trustee Gagliardi – Aye
Trustee Murphy – Aye

Trustee Grobe – Aye

Motion passed 5 ayes.

COMMITTEE REPORTS:

- a. **Intergovernmental:** Chief Tanner reported that he met with some of the TIF (Tax Increment Finance) joint review board members. Meeting did not have a quorum and will reschedule. Discussion was had on the following:

1. Downtown TIF – they will be ending and then create a new TIF in 2021
2. Roosevelt-Fabyan TIF – discussion to create
3. 59 & North Avenue – no plans yet

- b. **Finance and Planning:** No report

c. **Divisional Reports:**

- i. **Administration:** No report
- ii. **Emergency Medical Services:** No report.
- iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date report for 10/22/2019 to 11/19/2019.
- iv. **Fire Suppression and Training:** Chief reported that a week of Vehicle Technician Training classes just finished up.
- v. **Building/Equipment/Fleet/Capital Improvement:** The Ladder truck went out for it's 5-year inspection and it failed. They found corrosion and it is currently Out of Service for repairs. The Ladder truck will be going to the body shop the week of November 25th. District is getting estimates on the time and costs of repair.

The new ambulance has been received and will be in service by December 1, 2019.

- d. **Commissioners and Community Liaison:** Promotional testing is starting soon.

UNION LOCAL 3970: Firefighter/Paramedic Greg Zudis shared that Scott Hamlin was voted as the new President of Local 3970. Eric Ronge is Vice-President and Matt Keller is the Treasurer.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a) **Adoption of Resolution 2019-R-05; A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District.:** Discussion to donate a surplus Cardiac Monitor to Technology Center of DuPage. Chief Tanner pointed out that the Resolution includes an “indemnification and hold harmless agreement” clause.

Trustee Murphy made a motion to approve **Resolution 2019-R-05**. A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy – Aye	Trustee Grobe – Aye	Trustee Gagliardi – Aye
Trustee Bratcher – Aye	Trustee Usedom – Aye	

Motion passed 5 ayes.

- b) **Adoption of Ordinance 2019-O-04. An Ordinance levying and assessing taxes of West Chicago Fire Protection District DuPage County, Illinois for 2019.** The Ordinance assesses and levies \$8,212,500 (Eight-Million, Two-Hundred Twelve Thousand, Five-Hundred Dollars). James Howard shared that this amount does not include the Bond Ordinance. Joe Miller shared that the Ordinance needs to be filed by December 31, 2019.

Trustee Usedom made a motion to approve **Ordinance 2019-O-04**, An Ordinance levying and assessing taxes of West Chicago Fire Protection District DuPage County, Illinois for 2019. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Usedom – Aye	Trustee Gagliardi – Aye	Trustee Grobe – Aye
Trustee Bratcher – Aye	Trustee Murphy – Aye	

Motion passed 5 ayes.

Joe Miller will file approved Levy on Friday, November 22, 2019.

OLD BUSINESS: None.

MISCELLANEOUS: None

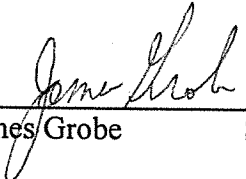
OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Miller explained that the Pension Consolidation Bill passed. Miller also explained and discussed the Legalization of Cannabis in Illinois as of January 1, 2020. Miller talked about policy, the added Trailer Bill, zero tolerance, and possible changes to the District policies.

CLOSED SESION: None needed.

ADJOURNMENT: A motion was made by Trustee Murphy and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 7:58 p.m.

The Next Board Meeting will be at 7:00 p.m. on Thursday, December 19th, 2019.



James Grobe Secretary

