

**Minutes of the November 19, 2015
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present was Attorney Joe Miller, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson. Accountant James Howard from Governmental Accounting attended via telephone. Also present was Lt. Ken Zahara, Firefighter/Medics Todd Baseggio and Mike Myers.

Minutes of the Regular Meeting held on October 22, 2015 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Bratcher, motion passed.

Minutes of the Special Meeting held on September 28, 2015 were reviewed. Trustee Grobe made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, Roll call vote showed:

Trustee Grobe - Aye	Trustee Gagliardi - Aye	Trustee Bratcher - Aye
Trustee Murphy - Aye	Trustee Janaes - Aye	

Motion passed 5 – 0.

James Howard gave a Power Point presentation via telephone on the Financial Analysis for the five (5) months ended October 31, 2015. Hard copy included with Minutes. No questions from the Board.

Deputy Chief Hugh Stott joined the meeting at 7:10 p.m.

Chief Tanner shared that the Dupage Airport will be partially reimbursing the District for the Airport training.

The Financial Report/Chart of Accounts ending October 31, 2015 and the Accounts Payable of \$187,772.35 and Payroll of \$386,978.57 for October 23, 2015 through November 19, 2015 totaling \$574,750.92 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Bratcher seconded. Roll call vote showed:

Trustee Murphy - Aye	Trustee Bratcher - Aye	Trustee Gagliardi - Aye
Trustee Grobe - Aye	Trustee Janaes - Aye	

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL Chief Tanner informed the Board that the District now owns an airplane. The plane will be put in storage for the winter and then will be used as a training prop.

No updates on Fox River/Countryside at this time.

No updates on Prairie Landings Project at this time.

FINANCIAL/ PLANNING: Chief Tanner shared that a strategic planning draft was given out at the last officers meeting. The upcoming officers meeting in December will be mandatory to work on a District Strategic Plan for the next five years. Also to be discussed will be the District Mission Statement and District goals.

ADMINISTRATION: A Retirement/Promotional Ceremony was held on Friday, November 13th for the retirement of DC Steve Lakics, the promotion of Lt. Wade Johnson to Battalion Chief and the promotion of Firefighter Will Gray to Lieutenant. The new hire, Firefighter/Medic Chris Fennell, started on Monday, November 16th for two weeks of orientation.

EQUIPMENT/ CAPITAL IMPROVEMENT: Chief Tanner shared that Lt. Ken Zahara is doing a good job with the fleet. Lt. Zahara shared that Pump Tests are done. Fleet repairs with EVS are working well. Future relationship with EVS will be looked at in a few months.

No report on the new engine at this time.

The new Ferno INX battery operated ambulance stretcher is coming in December.

Corrosion on some of the new ambulances has been taken care of with no cost to the District.

Discussion had on fleet replacement for the future.

DIVISIONAL REPORTS:

FIRE PREVENTION: Nothing at this time.

COMPUTERS: Chief Tanner shared that Firefighter/Inspector Frank Smogur is helping with the inspector's part of FireHouse which is planned to start January 1, 2016.

Chief Tanner gave a Prescient Power Point presentation. The three (3) year agreement with Prescient began March 2015. Going forward, Prescient will continue with stabilizing infrastructure and establishing a foundation to run on a day to day basis.

The Power Point pointed out the Impact/Risk and the Solution/Results for the following issues:

- Infrastructure
- Email Instability
- Website and DNS Host
- Core System Security
- Out of Date Anti Virus
- Reporting & Tracking
- Removal of Windows XP
- End of Life for Windows Server 2003
- Wireless Configuration & Security

Also pointed out were the Impact/Risk, Solutions/Results and Status for the following Future Projects:

- In Vehicle Computer Refresh
- Server Upgrade
- Backup Solution
- Network Repair & Documentation
- System Monitoring and Alerting

COMMISSIONERS/ COMMUNITY LIAISON: Trustee Janaes reported that there will be a Special Meeting for Commissioners held on Wednesday, December 9th discussing the amendment of Rules. Attorney Joe Miller will be attending as council.

Janaes reported that the next Coffee with the Mayor will be held on December 12th for both November and December because of the holidays.

Chief Tanner reported that the District has received several "Thank you Notes" from the community

UNION LOCAL 3970: None at this time.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS: None at this time.

OLD BUSINESS: None at this time.

MISCELLANEOUS: None at this time.

OPEN TO THE PUBLIC: None at this time.

ATTORNEY COMMENTS: Joe Miller handed out a copy of the Levy Ordinance. The District's Levy will not be going over 5%. Miller will have the final Levy Ordinance at the December meeting to adopt. The Levy must be filed by December 29, 2015.

Discussion had on switching the December 24th scheduled meeting to Thursday, December 17, 2015, 7:00 pm at 200 Fremont, West Chicago. Board agreed to switch meeting date to December 17, 2015.

Miller handed out a flyer with information on the NIAFPD Annual Conference to be held on January 28-31, 2016 at the Hilton Oak Brook Hills.

CLOSED SESSION: At 7:38 p.m., Trustee Bratcher made a motion to enter into closed session to discuss the sale or lease of property owned by the district. The motion was seconded by Trustee Grobe. Motion passed.

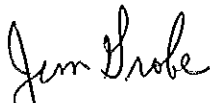
Reconvened to Regular Open Session at 7:43p.m.

POSSIBLE ACTION ON CLOSED SESSION: No Action at this time.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Bratcher to adjourn. Motion passed. Meeting adjourned at 7:43 p.m.

Next Meeting is Thursday, December 17, 2015 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Jim Grobe".

Jim Grobe
Secretary