

**Minutes of the November 17, 2016
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Bonnie Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usebom present. Also present was Attorney Joe Miller, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

President Charles Bratcher lead Trustee Steven Usedom in his Oath of Office. The Board welcomed Trustee Usedom.

Minutes of the Regular Meeting held on October 27, 2016 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, motion passed.

Minutes of the Closed Session held on October 27, 2016 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Usedom, motion passed.

The Financial Report was moved to later in the meeting following Attorney's comments.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner shared that the Kress Road Facility is working on drafting a license as well as costs.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

ADMINISTRATION: Chief Tanner informed the Board that the annual All Officers meeting was held this month. The Strategic Plan was reviewed line by line at the meeting and members are excited about what has already been accomplished and what is planned ahead.

EMERGENCY MEDICAL SERVICES: Chief Tanner shared that the Mobile Stroke Unit funded by Central DuPage Hospital will be up and running full time in the near future.

FIRE PREVENTION AND EDUCATION: Chief Tanner shared that CPR and AED classes will be starting up on a monthly basis through the District.

FIRE SUPPRESSION AND TRAINING: Assistant Chief Leidig shared that the WCFPD was passed on for the Extinguishers Grant. Leidig also gave updates on other Grants he is working on.

EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: Assistant Chief Leidig and Chief Tanner informed the Board that "The General", the WCFPD 1934 antique Fire Engine, has a broken axle. It has been determined that a new axle, gear and tub is needed at a possible cost of \$8,000. The Chiefs are looking for other funding to share the cost of the repairs.

Assistant Chief Leidig shared the all vehicles have passed the pump testing.

COMMISSIONERS/ COMMUNITY LIAISON: The Commissioners have compiled the Preliminary Firefighter/Paramedic Candidates List after written tests and oral interviews. The Commissioners are now beginning the process of conducting testing for new Battalion Chief and Lieutenant Lists.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS: None at this time.

OLD BUSINESS: None at this time.

MISCELLANEOUS: None at this time.

OPEN TO THE PUBLIC: Nothing at this time.

ATTORNEY COMMENTS: Attorney Joe Miller distributed a Draft copy of the Resolution for Local Government Travel Expense Control Act Policy. Miller discussed the specifics of the Resolution and instructed the Board to review for the December meeting.

Attorney Miller led the Board in a discussion on the Contract Paramedic RFP. Miller shared that the current provider does not believe it comes under the Bid Law process. Miller gave the Board three options that they can follow... 1. Going to Bid, 2. Don't go to Bid and 3. Have current provider agree to keep their own employees and that they won't hire others employees. Considerable discussion was had on the Bid Law, the negotiations of costs, operational advantages of keeping the same contract employees and on the changing of current billing company. Miller will speak to current provider and will come back to the Board with his findings.

At 7:55 p.m. Accountant James Howard joined the meeting via conference call to give the Financial Report.

James Howard presented the Power Point presentation on the Financial Analysis for the five (5) months ending October 31, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending October 31, 2016 and the Accounts Payable of \$157,543.27 and Payroll of \$335,566.46 for October 28, 2016 through November 17, 2016 totaling \$493,109.73 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Gagliardi seconded. Roll call vote showed:

Trustee Murphy - Aye
Trustee Grobe - Aye

Trustee Gagliardi - Aye
Trustee Bratcher - Aye

Trustee Usebom - Aye

Motion passed 5 – 0.

A Draft of Ordinance #2016-O-05, an Ordinance Levying and Assessing Taxes of West Chicago Fire Protection District Dupage County, Illinois for 2016 was handed out for the Board to review and to approve at the December meeting. The provisions of the Illinois Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 are not applicable for the 2016 Levy.

CLOSED SESSION: None needed at this time.

POSSIBLE ACTION ON CLOSED SESSION: None needed at this time.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 8:04 p.m.

The Next Meeting will be held Thursday, December 22, 2016 at 7:00 p.m.

Respectfully submitted by,



Jim Grobe
Secretary