

**Minutes of the November 16, 2017
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy in attendance. Also present was Attorney Joe Miller from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson. Trustee Steve Usedom was absent.

Others in attendance: Gary Kosnoff from OneDigital Health and Benefits

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on October 26, 2017 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed by unanimous voice vote.

Chief Tanner introduced Gary Kosnoff of OneDigital Health and Benefits. Kosnoff handed out a Medical Cost Analysis Report for Health Insurance rates beginning 1/1/2018. The report showed options from Blue Cross Blue Shield, United Healthcare, Humana and Aetna. The December Agenda will include request for approval of the Negotiated Renewal rates. Hard copy included with minutes.

FINANCIAL REPORTS:

No Power Point presentation on the Financial Analysis for the five (5) months ending October 31, 2017 due to absence of Accountant James Howard of Governmental Accounting.

The Financial Report/Chart of Accounts for the five (5) months ending October 31, 2017 and the Accounts Payable for October 27, 2017 through November 16, 2017 of \$181,061.98 and Payroll of \$265,657.15 for October 27, 2017 through November 16, 2017 for a total expenditure of \$446,719.13 were presented. Trustee Gagliardi made a motion to accept the Financial Reports as presented, Trustee Murphy seconded. Roll call vote showed:

Trustee Gagliardi - Aye
Trustee Grobe - Aye

Trustee Murphy - Aye
Trustee Bratcher - Aye

Motion passed 4 - 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Pat Tanner and Trustee Bratcher attended the quarterly DuPage Intergovernmental meeting hosted by West Chicago Fire Protection District on Monday, October 30th at the Kress Road Training facility. The meeting discussed the latest drug epidemic and the importance of proper precautions and equipment for all first responders.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

- **ADMINISTRATION:** No Report.
- **EMERGENCY MEDICAL SERVICES:** Chief Tanner discussed the continuing training for responding to the latest drug epidemic. Discussion included the importance of protective clothing needed as a first responder.
- **FIRE PREVENTION AND EDUCATION:** No Report. Board requested that a monthly report on Building Permits be available to the Board.
- **FIRE SUPPRESSION AND TRAINING:** Chief Tanner reported on the Alliance's multi-company's Mayday training that took place over three days in Carol Stream the week of November 13th.

AC Leidig reported that tours were given at Planemasters located at DuPage Airport.

- **BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT:** Chief Tanner updated the Board on the installation of the LED lights. The Chief informed the Board that ComEd offered a 25% incentive if installed by November 17th and that ComEd will be in to do an inspection on November 17th.

Assistant Chief Leidig updated the Board on the Kress Road containers.

COMMISSIONERS/ COMMUNITY LIAISON: No Report.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Chief Tanner explained Resolution 2017-R-09 regarding the sale of property at 509 Church Street, West Chicago. Attorney Joe Miller informed the Board that the closing should be set for the week of November 27th. The property is surveyed and ready to go.

Trustee Murphy made a motion to approve Resolution 2017-R-09. A resolution declaring and authorizing the sale of certain real property of the West Chicago Fire Protection District (509 Church Street). The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy - Aye	Trustee Grobe - Aye
Trustee Gagliardi - Aye	Trustee Bratcher - Aye

Motion passed 4 – 0.

Chief Tanner gave an explanation on the City of West Chicago's Easement agreement. Handouts of the Plat of Easement and locations of City warning sirens were presented to the Board. Hard copy included with minutes.

Trustee Gagliardi made a motion to approve the Easement agreement with the City of West Chicago to allow the installation of a community outdoor warning siren at 1651 Atlantic Drive. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Gagliardi - Aye	Trustee Grobe - Aye
Trustee Murphy - Aye	Trustee Bratcher - Aye

Motion passed 4 - 0.

Chief Tanner presented information on Paratech Rescue Struts and accessories. The Chief reported that \$16,000 is already budgeted in the Capital Fund. Chief Tanner explained Struts and Remote Placement Multiforce Bag Kits. Discussion had on warranties and lifespan of the equipment.

Trustee Murphy made a motion to approve the purchase of Paratech Rescue Struts and assorted accessories in the amount of \$15,971.95. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Murphy - Aye	Trustee Gagliardi - Aye
Trustee Grobe - Aye	Trustee Bratcher - Aye

Motion passed 4 - 0.

OLD BUSINESS: None.

MISCELLANEOUS: Trustee Grobe questioned if there was a definitive policy in place regarding accumulated sick days at time of retirement. The Chief will investigate and bring back to the Board at the December meeting.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Joe Miller handed out a copy of the Tax Levy in Ordinance form for the Board to review. The Tax Levy will be approved at the December meeting.

CLOSED SESSION: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Grobe and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:54 p.m.

The Next Board Meeting will be held on Thursday, December 28, 2017 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Jim Grobe".

Jim Grobe
Secretary