Minutes of the October 25, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Uesdom in attendance. Also present was attorney Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.


Introduction of FF Todd Baseggio and Brinx: Baseggio introduced Brinx, a 10-month-old black German Shepherd. Baseggio is training Brinx to be a Search & Rescue dog. At 18 months old, Brinx will be tested to be a Type II Rescue dog, Brinx will re-certify every 2 years. The hope is to eventually have Brinx certified as a Type I Search and Rescue dog. Baseggio explained the kind of trainings Brinx is going through. Chief Tanner explained that there is no cost to the District.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on September 27, 2018 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, motion passed by a unanimous 5 – 0 vote.

FINANCIAL REPORTS:

James Howard presented a Power Point presentation on the Financial Analysis for the four (4) months ending September 20, 2018. Presentation included District revenues and expenditures.

Revenue Highlights
• 92.2% of Total Budget
• Collected $7,242,675 of Property Taxes (96% of Property Taxes)
• Collected $174,811 in Ambulance Fees (39.7% of budget)
• Collected $157,526 from Airport Authority (33.5% of budget)

Expenditure Highlights
• 36.4% of Total Budget
• Operating Expenditures at 34.5% of budget
• Salaries & Wages at 33.4% of budget
• Debt Service & Capital Expenditures (55.6% of Budget)
  Debt Principal & Interest Payment = $160,175
  Cardiac Monitor Contract = $34,277
  New SCBA = $333,440

Joe Miller joined the meeting at 7:21 p.m.
Questions and discussions: No questions or discussion

The Financial Report/Chart of Accounts for the four (4) months ending September 30, 2018 and the Accounts Payable $159,298.71 and Payroll $391,420.04 for September 28, 2018 through October 25, 2018 totaling $550,718.75 were presented. Trustee Gagliardi made a motion to accept the Financial Reports as presented, Trustee Usedom seconded. Roll call vote showed:

    Trustee Gagliardi – Aye  Trustee Usedom – Aye  Trustee Bratcher – Aye
    Trustee Murphy – Aye  Trustee Grobe – Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner informed the Board that the next Intergovernmental meeting is scheduled within the next 30 days.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

- ADMINISTRATION: No Report.
- EMERGENCY MEDICAL SERVICES: No Report.
- FIRE PREVENTION AND EDUCATION: Fire Marshal, Joe Buenrostro prepared the Construction Up-Date 09/24/18 to 10/23/18 report. Hard copies included with minutes.
- FIRE SUPPRESSION AND TRAINING: No Report.
- BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENTS: Chief Tanner shared information on the current vehicle and equipment repairs including the corrosion on the Pierce Tower. Pierce will be paying for the corrosion repairs. Medic 5 and Engine 5 are in for repairs.

COMMISSIONERS/ COMMUNITY LIAISON: Commissioner Jim Williams officially gave his resignation effective as of 10/23/2018. Williams is moving out of state and did not want to cause any delays in the new candidates list. The Candidate’s oral interviews are coming up in November and the final list for firefighter candidates will be posted in January 2019. The Board needs to be active in looking for a replacement for Williams.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.
NEW BUSINESS:

**Donation to 100 Club of DuPage County:** Chief Tanner reminded the Board that Trustee Bratcher authorized the Chief at the September meeting, to send a $200.00 check to the 100 Club of DuPage County. Trustee Murphy made a motion to ratify the $200.00 donation made to the 100 Club of DuPage County on behalf of the West Chicago Fire Protection District. The motion was seconded by Trustee Grobe. Roll call showed:

- Trustee Murphy - Aye
- Trustee Grobe - Aye
- Trustee Bratcher – Aye
- Trustee Gagliardi – Aye
- Trustee Usedom – Aye

Motion passed 5 – 0.

**Automatic CPR Devices:** Firefighter/Paramedic Greg Zudis, Medic Brian Rogers and Medic Eric Perez gave a demonstration of the Automated Chest Compression (ACC) CPR devise. FF Zudis, the WCFPD EMS Coordinator, explained the process and use of the automated device. The Board had questions and discussion on the District’s liability, injuries of manual CPR vs. automated CPR devises, girth of patient and budgeted dollars.

Trustee Murphy made a motion to approve the purchase of two Automatic CPR Devices from the lowest responsible bidder in an amount not to exceed $30,000.00. The motion was seconded by Trustee Grobe. Roll call showed:

- Trustee Murphy - Aye
- Trustee Grobe – Aye
- Trustee Gagliardi - Aye
- Trustee Usedom – Aye
- Trustee Bratcher – Aye

Motion passed 5 – 0.

**Ordinance 2018-O-04:** Chief Tanner and FF Zudis (Head of the Fleet Committee), explained specifics of the 2019 Horton ambulance. This ambulance is a F550 and will have 4-wheel drive, LED lighting and a heavier front tray. This new ambulance will be on the front line with Medic 7 and Medic 5 will be put to reserve. Discussion on funds budgeted.

Trustee Usedom made a motion to approve Ordinance 2018-O-04. An Ordinance approving the purchase of one 2019 Horton ambulance from Foster Coach Sales, Sterling, Illinois for $226,098.00. The motion was seconded by Trustee Gagliardi. Roll call showed:

- Trustee Usedom - Aye
- Trustee Gagliardi – Aye
- Trustee Murphy - Aye
- Trustee Grobe – Aye
- Trustee Bratcher – Aye

Motion passed 5 – 0.

**Resolution 2018-R-07:** The Chief explained the surplus of Hurst tools that are old and not being used. The surplus tools will be donated through the Illinois State Fire Marshal.

Trustee Murphy made a motion to approve Resolution 2018-R-07. A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District. The motion was seconded by Trustee Usedom. Roll call showed:

- Trustee Murphy - Aye
- Trustee Usedom – Aye
- Trustee Gagliardi - Aye
- Trustee Grobe – Aye
- Trustee Bratcher – Aye

Motion passed 5 – 0.
OLD BUSINESS: Question on the progress of the Rural address signs being installed. The Chief is making a big push for installing signs in November and his hope is to get all signs installed by early spring.

MISCELLANEOUS: Trustee Bratcher suggested moving the November 22nd Board meeting due to it falling on Thanksgiving. The November meeting will be moved to Thursday, November 29th at 7:00 p.m. The December meeting will be moved to Thursday, December 20th at 7:00 p.m. due to the Holidays.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Miller apologized for being late. Miller also reminded the Board that the Tax Levy Ordinance will need to be approved at the November 29th Special meeting. The Levy needs to be filed by the last Tuesday of December which is December 25, 2018. The Tax Levy will not require publication or hearing in accordance with Truth in Taxation Act < 5%.

CLOSED SESSION: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No closed session.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 8:17 p.m.

The Next Regular Board Meeting for November 22nd has been re-scheduled to a Special Board Meeting on Thursday, November 29, 2018 at 7:00 p.m.

Respectfully submitted by,

Jim Grobe
Secretary