

**Minutes of the October 24, 2019
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, and Trustee Pat Murphy in attendance. Also present was Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard, Attorneys Joseph Miller and Ryan Morton, and Administrative Assistant Joy Edminson. *Trustee Steve Usedom joined the meeting via phone.*

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on September 26, 2019 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard presented a power point report of the Financial Analysis for the four (4) months ending September 30, 2019. Presentation included District revenues, expenditures and investments.

Revenue Highlights (33% of Budget Year)

- 82% of Total Budget
- Collected \$7,262,530 of Property Taxes (96.0% of budget)
(1st and 2nd Major Installment for DuPage County)
- Collected \$138,747 of Ambulance Fees (25.5% of budget)
- Collected \$162,418 from Airport Authority (34.6% of budget)

Expenditure Highlights (33% of Budget Year)

- 31.6% of Total Budget
- Operating Expenditures at 34.6% of budget
 - Health Insurance 5 of 12 Payments
- Salaries & Wages at 35.3% of budget
- Debt Service & Capital Expenditures (14.6% of Budget)
 - Debt Principal & Interest Payment = \$153,369
 - Vehicle Equipment = \$22,459
 - Cardiac Monitors = \$28,177
 - Nederman Exhaust System = \$10,717

Ending Fund Balance (33% of Budget Year)

- Total Actual Ending Fund Balance \$8,556,171

Investments: Total \$7,949,354

Trustee Bratcher announced that the account payables for the District for the period of September 27, 2019 through October 24, 2019 totaled \$252,482.39 and payroll for the District as of October 24, 2019 was \$430,934.66. Trustee Murphy made a motion to approve the total amount of expenditures for the District of \$683,417.05. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy – Aye Trustee Grobe – Aye Trustee Bratcher – Aye
Trustee Gagliardi – Aye Trustee Usedom – Via phone

Motion passed 5 ayes.

2019 Proposed Tax Levy: Accountant James Howard gave a presentation on the proposed Tax Levy for 2019. Presentation included:

- Primary Source of revenue to operate District is property taxes
- CPI = 1.9%
- EAV is estimated to increase a total of 3.0% to \$917,109,647
- New growth is estimated at 2,525,000 (5-year average)
- EAV increase will result in the decrease in the aggregate tax rate
- District is capped back as a result of PTELL
- Current models do not require publication or hearing in accordance with Truth in Taxation Act at 5% (Current Model at 4.99%)

Discussion on the WCFPD Pension Fund's tax levy request of \$1,443,102 per the Actuarial Statement prepared by Lauterbach & Amen. A five-year transition plan was recommended last year, and Chief Tanner stated that the District intends to follow the plan.

COMMITTEE REPORTS:

- a. **Intergovernmental:** Chief Tanner reported that the airport drill last week was a great success. The drill had lots of outside agencies, both state and local attending. There were write-ups in local papers as well as being shown on TV news stations.
- b. **Finance and Planning:** Chief Tanner reports that the AT&T lines are gone and that the District will now be saving \$6,000 per month.
- c. **Divisional Reports:**
 - i. **Administration:** The new alerting system in stations and on radios is now working. All 66 DuPage County stations will eventually have the same system.

Chief Tanner has been attending meetings over the years regarding DuComm's funding. It is currently based 100% on EAV and will now be going to 50% EAV and 50% Calls to make it a more fair and equitable system. Transition to new system is being worked out.

- ii. **Emergency Medical Services:** No report.
- iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date report for 09/24/2019 to 10/22/2019.
- iv. **Fire Suppression and Training:** No report.
- v. **Building/Equipment/Fleet/Capital Improvement:** The new ambulance should be ready in a few weeks. Meetings continue on the new Engine.

d. **Commissioners and Community Liaison:** Dates for the BC testing are locked in. Lieutenant testing will be coming up next.

UNION LOCAL 3970: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a) **Adoption of Resolution 2019-R-04. Adoption of an Agreement between the West Chicago Fire Protection District and Paramedic Services of Illinois, Inc. January 1, 2020 to December 31, 2022:** The Board congratulated Chief Tanner on his great negotiating efforts with paramedic services. The new three-year contract begins January 1, 2020. Board discussed the Addendum which will give a one-time wage adjustment for all twelve (12)PSI personnel assigned to WCFPD in November 2019 and then a 2% raise January 1, 2020.

Trustee Murphy made a motion to approve **Resolution 2019-R-04**, a resolution to enter into a three-year contract for paramedic service with paramedic services of Illinois, Inc. as well as the Addendum. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Murphy – Aye	Trustee Gagliardi – Aye	Trustee Grobe – Aye
Trustee Bratcher – Aye	Trustee Usedom – Via phone	

Motion passed 5 ayes.

- b) **Adoption of Ordinance 2019-O-03. An Ordinance adopting the tax abatement for Discovery Drive Investors.** The city requested a separate ordinance with minor changes of the abatement. No questions.

Trustee Grobe made a motion to approve **Ordinance 2019-O-03**, An Ordinance adopting the tax abatement for Discovery Drive Investors. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Grobe – Aye Trustee Gagliardi – Aye Trustee Murphy – Aye
Trustee Bratcher – Aye Trustee Usedom – Via phone

Motion passed 5 ayes.

OLD BUSINESS: None.

MISCELLANEOUS: Assistant Chief Leidig congratulated Trustee Usedom's son Spencer for graduating Great Lakes Naval training boot camp.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Miller explained the Pension Consolidation Bill stating pros and cons. The Board discussed and gave their personal opinions.

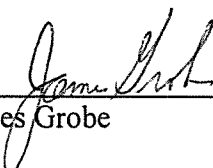
CLOSED SESSION: : At 7:49 p.m., a motion was made by Trustee Usedom to enter into closed session for the discussion concerning the appointment, employment, compensation and benefits of specific employees of the District. Motion seconded by Trustee Gagliardi. Motion passed by a unanimous vote.

After taking no action in closed session, the meeting reconvened to Regular Open Session at 8:05 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Trustee Usedom- via phone, Chief Tanner, Assistant Chief Tim Leidig and Attorneys Joe Miller and Ryan Morton.

The Board discussed rescheduling the November and December meetings due to the holidays. The November 28th meeting was rescheduled for November 21st, and the December 26th meeting was rescheduled to December 19th. Rescheduled meetings will still meet at 7:00 p.m.

ADJOURNMENT: A motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 8:07 p.m.

The Next Board Meeting will be at 7:00 p.m. on Thursday, November 21, 2019



James Grobe Secretary