

**Minutes of the September 26, 2019  
Regular Meeting of the Board of Trustees of the  
West Chicago Fire Protection District  
Held at Fire Station 6  
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, and Trustee Steve Usedom in attendance. Also present were Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard and Administrative Assistant Joy Edminson. Others present: Battalion Chief Jeff Keefe, Lieutenant Mike Myers and Firefighter/Paramedics Todd Baseggio and Jon Malhiot. *Trustee Pat Murphy was absent.*

**APPROVAL OF MINUTES:**

Minutes of the Regular Meeting held on August 22, 2019 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, and the motion passed by a unanimous vote.

**FINANCIAL REPORTS:**

Accountant James Howard presented a power point report of the Financial Analysis for the three (3) months ending August 31, 2019. Presentation included District revenues, expenditures and investments.

Revenue Highlights (25% of Budget Year)

- 59% of Total Budget
- Collected \$5,183,227 of Property Taxes (68.5% of budget)  
(1<sup>st</sup> Major Installment for DuPage County)
- Collected \$109,598 of Ambulance Fees (20.1% of budget)
- Collected \$121,814 from Airport Authority (25.9% of budget)

Expenditure Highlights (25% of Budget Year)

- 24.3% of Total Budget
- Operating Expenditures at 26.8% of budget
  - Health Insurance 4 of 12 Payments
- Salaries & Wages at 27.1% of budget
- Debt Service & Capital Expenditures (10.4% of Budget)
  - Debt Principal & Interest Payment = \$153,369

Ending Fund Balance (25% of Budget Year)

- Total Actual Ending Fund Balance \$7,090,903

Investments: Total \$6,483,789

Questions and discussion on the retired employee sick time payout and the Kress Road training facility revenues.

Trustee Bratcher announced that the account payables for the District for the period of August 23, 2019 through September 26, 2019 totaled \$291,942.49 and payroll for the District as of September 26, 2019 was \$418,980.26. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$710,922.75. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Usedom – Aye	Trustee Grobe – Aye	Trustee Bratcher – Aye
Trustee Gagliardi – Aye	Trustee Murphy - Absent	

Motion passed 4 ayes – 1 absent.

### COMMITTEE REPORTS:

- a. **Intergovernmental:** No report.
- b. **Finance and Planning:** No report.
- c. **Divisional Reports:**
  - i. **Administration:** No report.
  - ii. **Emergency Medical Services:** Chief Tanner explained DuComm’s current billing structure per call using EAV and the possible changes by incorporating call volume into that structure. The Chief will attend the informational meetings in October. This change would result in an incremental increase over the next five years.
  - iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date report for 08/20/2019 to 09/24/2019.

Chief Tanner shared the following:

- 61 teachers and faculty attended Run/Hide/Fight on 8/8/19 at Educare
- 45 attended CPR/AED, First-Aid and Stop the bleed on 8/28/19 at Lemans Middle School
- 427 (teachers, paraprofessionals, custodians etc.) attended Run/Hide/Fight on 8/29/19 at Lemans Middle School
- 180 Staff attended Run/Hide/Fight on 8/30/19 at Lemans School

The Chief read a letter of appreciation from the City of West Chicago praising the Fire Marshal and Inspectors.

Assistant Chief Leidig shared the upcoming Light the Night for Fallen Firefighters. Landmarks and fire departments across the U.S. will be lighting their facilities in red to honor fallen firefighters. Dates for this event are September 29 – October 6, 2019.

The Board was invited to attend the Open House on October 6<sup>th</sup>, 2019 from 10:00 am – 2:00 pm at Station 6.

iv. **Fire Suppression and Training:** No report.

v. **Building/Equipment/Fleet/Capital Improvement:** No report.

d. **Commissioners and Community Liaison:** The testing is moving along. Dates for the BC testing are locked in.

**UNION LOCAL 3970:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

a) **Discussion/possible action to enroll in the Eligible Ground Medical Transport program to receive additional revenue for medical transports.**

*Joe Miller joined the meeting via phone.* The Chief and Miller explained the program to the Board. The program is to recover more revenue on Medicaid calls. Miller recommends signing the agreement which has a 30 day out. If signed by October 1<sup>st</sup>, funding will be available from July 1, 2018 through June 30, 2019. There are no costs for the program. The Board had questions for Miller on why they are doing this and if there are any down sides. James Howard explained that this is a federal program through the state of Illinois. *Joe Miller left the meeting.* The Board complimented Accountant James Howard on the great job pulling this all together so quickly.

Trustee Usedom made a motion to authorize President Bratcher to sign the Intergovernmental Agreement between the Department of Healthcare and Family Services and the West Chicago Fire Protection District. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Usedom – Aye

Trustee Bratcher – Aye

Trustee Gagliardi – Aye

Trustee Murphy – Absent

Trustee Grobe – Aye

Motion passed 4 ayes – 1 absent.

**OLD BUSINESS:** None.

**MISCELLANEOUS:** Trustee Gagliardi shared that Bonnie Gagliardi (past WCFPD Trustee) resigned from the City Council of West Chicago .

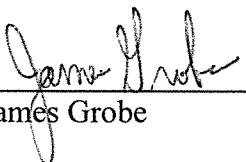
**OPEN TO THE PUBLIC:** None.

**ATTORNEY COMMENTS:** The Board sent their congratulations to attorney Ryan Morton and his wife on the birth of their baby.

**CLOSED SESSION:** None needed.

**ADJOURNMENT:** A motion was made by Trustee Grobe and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:56 p.m.

**The Next Regular Board Meeting will be at 7:00 p.m. on Thursday, October 24, 2019**

  
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James Grobe                      Secretary