

**Minutes of the September 22, 2016  
Regular Meeting of the Board of Trustees of the  
West Chicago Fire Protection District  
held at 7:00 pm at  
200 Fremont Street, West Chicago, IL**

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Board collectively called the meeting to order at 7:01 p.m.

Roll Call showed Trustees Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Murphy in attendance. Trustee and President Dave Janaes resigned his seat on the Board effective September 16, 2016.

Election of Trustee officers: Trustee Murphy nominated Trustee Bratcher for the office of President. No discussion and no other nominations, nominations were closed. Trustee Murphy made a motion to appoint Trustee Bratcher as President, the motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy - Aye	Trustee Grobe - Aye
Trustee Gagliardi - Aye	Trustee Bratcher - Aye

Motion passed 4 – 0.

Trustee Bratcher nominated Trustee Grobe for the office of Secretary. No discussion and no other nominations, nominations were closed. Trustee Bratcher made a motion to appoint Trustee Grobe as Secretary, the motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Bratcher - Aye	Trustee Murphy - Aye
Trustee Gagliardi - Aye	Trustee Grobe - Aye

Motion passed 4 – 0.

Trustee Grobe nominated Trustee Murphy for the office of Treasurer. No discussion and no other nominations, nominations were closed. Trustee Grobe made a motion to appoint Trustee Murphy as Secretary, the motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Grobe - Aye	Trustee Gagliardi - Aye
Trustee Bratcher - Aye	Trustee Murphy - Aye

Motion passed 4 – 0.

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:05 p.m. by President Charles Bratcher with Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present were Attorneys Joe Miller and Vlad Shuliga, Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Also in attendance were Lt. Mike Buenrostro and Lt. Jim Buenrostro.

Minutes of the Regular Meeting held on August 25, 2016 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed.

James Howard gave a Power Point presentation on the Financial Analysis for the three (3) months ending August 31, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending August 31, 2016 and the Accounts Payable of \$127,135.20 and Payroll of \$363,909.78 for August 26, 2016 through September 22, 2016 totaling \$491,044.98 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Murphy - Aye  
Trustee Gagliardi - Aye

Trustee Grobe - Aye  
Trustee Bratcher - Aye

Motion passed 4 – 0.

## **COMMITTEE REPORTS:**

**INTERGOVERNMENTAL:** No Report.

**FINANCIAL/ PLANNING:** Chief Tanner informed the Board that the WCFPD Pension Fund has provided a draft copy of the Actuarial.

## **DIVISIONAL REPORTS:**

**ADMINISTRATION:** Chief Tanner informed the Board that the new firefighter/paramedic candidate has passed his physical as well as his background and credit checks. Chief is waiting on the FBI finger print check to move forward. The new hire will be enrolled in a nine week Fire Academy to begin in October which will result in Overtime costs to cover those nine weeks.

The Chief handed out a Strategic Plan update to the Board to show progress in the 2015-2020 Strategic Plan. The Chief gave some explanations and there was some discussion. The Chief will continue to share periodic updates with the Board.

Chief Tanner shared information on a call on September 15<sup>th</sup> for a bee sting. He commended all members involved in the incident and a Letter of Accommodation will be going into the responding member's permanent files.

**EMERGENCY MEDICAL SERVICES:** No Report.

**FIRE PREVENTION AND EDUCATION:** The Open House will be held on Sunday, October 9<sup>th</sup> from 10:00 a.m. – 3:00 p.m. at Station 6.

**FIRE SUPPRESSION AND TRAINING:** Chief Tanner reminded the Board of the October 22<sup>nd</sup> Full-on Mass Tragedy, Multi patient Drill to be held at the DuPage Airport, this will be a Multi-involvement drill beginning at 9:00 a.m.

**EQUIPMENT/FLEET/CAPITAL IMPROVEMENT:** Chief Tanner shared that his new vehicle is in service and that the old vehicle was sold to CarMax for \$4,000.00.

**COMMISSIONERS/ COMMUNITY LIAISON:** Chief Tanner handed out a letter from The Board of Commissioners dated September 7, 2016 regarding the 2015-2016 Annual Report. The Commissioners are working on new Battalion Chief and Lieutenant lists.

**UNION LOCAL 3970:** No Report.

**UNFINISHED BUSINESS:** None at this time.

**NEW BUSINESS:**

Trustee Murphy made a motion to accept the fifteen-month Health Insurance rates as presented by Gary Kosnoff from Digital Benefits Advisory at the August 25, 2016 Board meeting, the motion was seconded by Trustee Gagliardi. Roll call showed.

Trustee Murphy - Aye	Trustee Gagliardi - Aye
Trustee Bratcher - Aye	Trustee Grobe - Aye

Motion passed 4 – 0.

Discussion had on the purchase of a 57” Mondo Pad for Station 8. Question asked if it was in the budget, the Chief assured that it was budgeted.

Trustee Grobe made a motion to approve the purchase of one 57” Mondo Pad for Fire Station 8 for \$6,498.40, the motion was seconded by Trustee Murphy. Roll call showed.

Trustee Grobe - Aye	Trustee Murphy - Aye
Trustee Gagliardi - Aye	Trustee Bratcher - Aye

Motion passed 4 – 0.

Chief Tanner explained the need for a replacement Commercial stove for Station 6. Tanner explained that the current stove is falling apart. Lt. Mike Buenrostro is researching the best costs for the replacement. Chief Tanner noted that \$6,000.00 has already been budgeted for the replacement.

Trustee Murphy made a motion to approve the purchase of a replacement commercial stove for Fire Station 6 not to exceed \$6,500.00, the motion was seconded by Trustee Gagliardi. Roll call showed.

Trustee Murphy - Aye	Trustee Gagliardi - Aye
Trustee Bratcher - Aye	Trustee Grobe - Aye

Motion passed 4 – 0.

Lt. Mike Buenrostro shared that the 2% Fund has purchased an Ice Hopper that is located at Station 6.

Chief Tanner handed out a Facilities Replacement spreadsheet to the Board. The Chief will continue to work on the spreadsheet and will keep the Board updated.

The approval to purchase one Ferno INX battery operated stretcher for \$31,566.00 has been tabled. The purchase needs to go out for bid.

Trustee Grobe made a motion to approve **Resolution #2016-R-09**. A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District. The motion was seconded by Trustee Murphy. Roll call showed.

Trustee Grobe - Aye

Trustee Gagliardi - Aye

Trustee Murphy - Aye

Trustee Bratcher - Aye

Motion passed 4 – 0.

**OLD BUSINESS:** None at this time.

**MISCELLANEOUS:** President Bratcher suggested that the Board complete the Economics Test, that was emailed out, as soon as possible.

Chief Tanner informed the Board that a Celebration for Dave Janaes will be held on Friday, October 21<sup>st</sup> at 3:00 p.m. at Station 6. The Board discussed purchasing a Commemorative Plaque and dedicating the new Engine 5 to Dave as a token of his fifty-three plus years of service to the WCFPD.

**OPEN TO THE PUBLIC:** Lt. Mike Buenrostro thanked the Board and Chiefs for all of their support to the members.

**ATTORNEY COMMENTS:** Attorney Joe Miller reminded the Board of the Travel Expense Log Ordinance coming up.

Miller reminded the Board that the November Regular Scheduled meeting is scheduled for Thanksgiving Day. Board discussed and approved moving the November Board Meeting to Thursday, November 17<sup>th</sup>.

The Board also decided to keep the December meeting on its scheduled date of December 22<sup>nd</sup>.

**CLOSED SESSION:** At 8:01 p.m., Trustee Gagliardi made a motion to enter into closed session for discussion concerning the employment, compensation and benefits of a specific employee of the District and for possible litigation. The motion was seconded by Trustee Murphy. Motion passed.

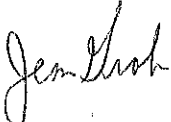
Reconvened to Regular Open Session at 8:28 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Chief Tanner, Assistant Chief Leidig and Attorneys Miller and Shuliga.

**POSSIBLE ACTION ON CLOSED SESSION:** None at this time.

**ADJOURNMENT:** Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 8:28 p.m.

**The Next Regular Meeting is scheduled for Thursday, October 27, 2016 at 7:00 p.m.**

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Jim Grobe".

Jim Grobe  
Secretary