

**Minutes of the August 25, 2016
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present were Attorneys Joe Miller and Vlad Shuliga, Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Also in attendance was West Chicago Resident Marilyn Kroll, Battalion Chief Wade Johnson, Firefighter/Paramedic Greg Zudis and Gary Kosnoff from Digital Benefits Advisors.

Minutes of the Regular Meeting held on July 28, 2016 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Bratcher, motion passed.

James Howard gave a Power Point presentation on the Financial Analysis for the two (2) months ending July 31, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending July 31, 2016 and the Accounts Payable of \$137,311.53 and Payroll of \$313,008.01 for July 29, 2016 through August 25, 2016 totaling \$450,319.54 were presented. Trustee Gagliardi made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Gagliardi - Aye
Trustee Bratcher - Aye

Trustee Grobe - Aye
Trustee Janaes - Aye

Trustee Murphy - Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: No Report.

FINANCIAL/ PLANNING: Gary Kosnoff from Digital Benefits Advisors presented a Medical Cost Analysis Report. The Report highlighted the Current vs. Renewal vs. Negotiated Renewal costs. Also included on the report were Options from Blue Cross Blue Shield, Humana, United Healthcare and Aetna. Comparisons were also made on Deductibles, Out of Pocket Limits, Rx deductibles etc. Kosnoff also presented and recommended Blue Cross Blue Shield proposal for 15 months and would lock in a 11.72% increase in current cost until new renewal date of January 1, 2018. Hard copy of Report included with minutes

The Board directed Gary Kosnoff to go forward with the Blue Cross Blue Shield proposal for 15 months locked in at 11.72% increase in current cost with new renewal date of January 1, 2018. Item will be included on the September Agenda for approval.

DIVISIONAL REPORTS:

ADMINISTRATION: No Report.

EMERGENCY MEDICAL SERVICES: No Report.

FIRE PREVENTION AND EDUCATION: Fire Marshal Joe Buenrostro shared that everything is going well with the Bureau. There are currently seven certified Fire Inspectors for WCFPD. Fire Marshal Buenrostro has met with the District Schools and is attending District Schools meetings. School Inspections are being scheduled. The only new construction at this time is Thornton and Speedway, also many remodels are in progress.

FIRE SUPPRESSION AND TRAINING: Chief Tanner informed the Board of a Fire that took place at INX International on the evening of August 24, 2016 that resulted in gear loss due to ink damage, the WCFPD will be reimbursed for this loss.

Chief Tanner reminded the Board of the Live Fire Training on September 12th, 13th and 14th with mutual aid companies invited. Tanner also reminded the Board of the October 22nd Full-on Mass Tragedy, Multi patient Drill to be held at the DuPage Airport, this will be a Multi-involvement drill.

EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: Chief Tanner explained to the Board that the motor has been replaced in one of the pickup trucks.

COMMISSIONERS/ COMMUNITY LIAISON: Chief Tanner informed the Board that the new hire Firefighter/Paramedic candidate is set up for his physical on September 1st and that the background checks are moving forward. Looking at a start date of September 15, 2016.

Trustee Janaes reminded the Board of the monthly Coffee with the Mayor on the last Saturday of the month at 9:00 am.

Assistant Chief Leidig handed out flyers for the "Chili for a Cure" Cook off scheduled for October 1st to benefit Keep a Breast Foundation.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: No Report.

NEW BUSINESS:

Trustee Murphy made a motion to approve **Resolution #2016-O-07**. A Resolution authorizing the transfer of funds from the Corporate and Ambulance Funds to the Pension Fund of the West Chicago Fire Protection District. The motion was seconded by Trustee Bratcher. Roll call showed.

Trustee Murphy - Aye
Trustee Grobe - Aye

Trustee Bratcher - Aye
Trustee Gagliardi - Aye

Trustee Janaes - Aye

Motion passed 5 – 0.

Trustee Gagliardi made a motion to approve **Resolution #2016-O-08**. A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District. The motion was seconded by Trustee Bratcher. Roll call showed.

Trustee Gagliardi - Aye
Trustee Murphy - Aye

Trustee Bratcher - Aye
Trustee Grobe - Aye

Trustee Janaes - Aye

Motion passed 5 – 0.

OLD BUSINESS: Attorney Joe Miller explained the Bidding Statute to the Board in regards to the Paramedic Services RFP. Miller shared that the bids previously received from both companies included parts that were not included in the Bid Request. Miller recommends re-writing the Bid specs and putting it out to bid again. Re-writing the Bid Specs will protect the salaries of the contract paramedics and a request for Auto Liability Insurance Certificates can be written into Bid Request to compare each company.

Miller also recommends extending service with the current provider, PSI, for six months until the new Bid process is finalized. Chief Tanner also recommends a re-write of the Bid and an extension of six months with PSI. Board unanimously approved the Re-Bid.

MISCELLANEOUS: Trustee Janaes shared that he currently has an offer on his house, no date as yet for his move out of state.

Chief Tanner shared that Central DuPage Hospital has funded a Mobile Stroke Unit that will be going live November 1, 2016. WCFPD will be one of the six fire departments responding. Specifics are still being worked out between CDH, Dispatch and the six fire Departments.

Trustee Bratcher asked what the status is on the Building Replacement Plan. Chief Tanner explained that the plan is still in the works and he will have it for the next Budgeting Schedule.

Trustee Bratcher also asked the status on the 5-year Vehicle Replacement Plan. Chief Tanner shared that he will be getting together with staff to review the progress on this plan.

OPEN TO THE PUBLIC: Resident Marilyn Kroll shared that she moved and wanted to know who is responsible for making sure apartments in the District have working smoke detectors. Trustee Janaes explained that it would be up to individual property owners to monitor. Kroll said she praised the WCFPD at the DuPage County Board Meeting. Kroll also asked who is responsible for painting fire hydrants in the city. Trustee Janaes explained that it is the City's responsibility.

ATTORNEY COMMENTS: None.

CLOSED SESSION: Not needed at this time.

POSSIBLE ACTION ON CLOSED SESSION: None at this time.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Bratcher to adjourn. Motion passed. Meeting adjourned at 8:07 p.m.

The Next Regular Meeting is scheduled for Thursday, September 22, 2016 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Jim Grobe".

Jim Grobe
Secretary