

**Minutes of the August 24, 2017
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom present. Also present were Attorneys Joe Miller and Vladimir Shuliga from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard from Governmental Accounting and Administrative Assistant Joy Edminson.

Others in attendance: Firefighter Greg Zudis.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on July 27, 2017 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, motion passed by unanimous voice vote.

FINANCIAL REPORTS:

James Howard presented a Power Point presentation on the Financial Analysis for the two (2) months ending July 31, 2017. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending July 31, 2017 and the Accounts Payable of \$117,633.57 and Payroll of \$346,286.77 for July 28, 2017 through August 24, 2017 totaling \$463,920.34 were presented. Trustee Usedom made a motion to accept the Financial Reports as presented, Trustee Murphy seconded. Roll call vote showed:

Trustee Usedom – Aye	Trustee Murphy – Aye	Trustee Grobe – Aye
Trustee Gagliardi - Aye	Trustee Bratcher - Aye	

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: No Report.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

- **ADMINISTRATION:** No Report.
- **EMERGENCY MEDICAL SERVICES:** No Report.
- **FIRE PREVENTION AND EDUCATION:** Chief Tanner handed out a sample letter to be given out to all residents in the District that have rural addresses. The letter is in regards to Reflective Address Signs that the District will be providing, at no cost. The signs will have a red background and reflective white letters and numbers to help find addresses quickly. The signs will be installed by fire personnel on the right of way property near driveway on Township property.

Chief Tanner informed the Board of the Districts participation in the Dupage Airport Authority's first Back to School Day Event held on August 22, 2017.

- **FIRE SUPPRESSION AND TRAINING:** Chief Tanner shared that the August 3rd, 2017 Kress Training Facility Open House was a success. The Chief also shared a tentative schedule of upcoming trainings for the Facility.
- **BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT:** Chief Tanner reported on the LED Lighting Bids and process. Eight companies were in attendance for the mandatory walk through with five finishing. Two Bids were received. The vote to accept Bid will be tabled until the September meeting to give the Chief time to receive incentive figures from Commonwealth Edison.

COMMISSIONERS/ COMMUNITY LIAISON: The Chief reported that the Commissioners posted the Initial Lieutenant Weighted Score List on August 21, 2017. There is a ten (10) day waiting period for All Military Service points to be presented and then the final list will be posted.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Attorney Miller explained Ordinance 2017-O-01 that was approved on February 23, 2017. Chief Tanner and EMS Coordinator, Firefighter Greg Zudis, discussed the importance of having the exact defibrillators on all Ambulances to maintain conformity.

Trustee Usedom made a motion to approve Ordinance #2017-O-06. An Ordinance amending Ordinance 2017-O-01 an Ordinance authorizing the entering into an agreement with Zoll, Inc. for the purchase of defibrillators by the West Chicago Fire Protection District. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Usedom – Aye
Trustee Murphy - Aye

Trustee Gagliardi – Aye
Trustee Bratcher - Aye

Trustee Grobe – Aye

Motion passed 5 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: Attorney Miller presented Chief Tanner a flyer on upcoming Fire Commissioners training.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Joe Miller will send Property Tax figures to the Board, the Chief and to the District Accountant.

CLOSED SESSIONN: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:28 p.m.

The Next Regular Meeting will be held Thursday, September 28, 2017 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "M. Grobe".

Jim Grobe
Secretary