Minutes of the August 23, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station One
200 Fremont Street, West Chicago, Illinois

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present were Chief Pat Tanner, Assist Chief Tim Leidig, and attorneys Joseph Miller and Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. Firefighter Greg Zudis arrived at 7:19 p.m.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on July 26, 2018 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, and the motion passed by a unanimous vote.

Minutes of the Closed Meeting held on June 28, 2018 were reviewed. Trustee Gagliardi made a motion to accept, but not release, the minutes as written, the motion was seconded by Trustee Grobe, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Chief Pat Tanner presented the financial report for the two months ending July 31, 2018. The report included a presentation of the District revenues and a review of the fiscal year budget figures.

Revenue Highlights
- 48.0% of Total Budget
- Collected $4,006,091 of Property Taxes (53.4% of budget)
- Collected $66,190 of Ambulance Fees (15.0% of budget)
- Collected $78,643 from Airport Authority (16.7% of budget)

Expenditure Highlights
- Operating Expenditures at 17.8% of budget
- Salaries & Wages at 16.6% of budget
- Debt Service & Capital Expenditures (16.4% of Budget)
  Debt Principal & Interest Payment = $164,375

Trustee Bratcher announced that the account payables for the District for the period of July 27, 2018 through August 23, 2018 totaled $154,018.31. Trustee Bratcher also announced that the payroll for the District as of August 23, 2018 was $364,457.07.
Trustee Murphy made a motion to approve the total amount of expenditures for the District of $518,475.38. The motion was seconded by Trustee Usedom. Roll call vote showed:

Trustee Murphy – Aye
Trustee Bratcher – Aye

Trustee Gagliardi – Aye
Trustee Usedom – Aye

Trustee Grobe – Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

a. Intergovernmental: No report.

b. Finance and Planning: Chief Tanner received a consensus from the Board of Trustees to proceed with electrical work for the station alerting system. Communication Zone, Inc. will provide the labor and materials.

c. Divisional Reports:

   i. Administration: No report.

   ii. Emergency Medical Services: Chief Tanner reported on the success of a mass casualty drill with Alliance in Carol Stream. He also reported that work is currently underway to prepare a Request for Proposals for CPR machines.

   iii. Fire Prevention and Education: Fire Marshal Joe Buenrostro prepared the Construction Up-Date 7/18/18 to 8/21/18 report. Hard copies included with minutes.

   iv. Fire Suppression and Training: No report.

   v. Building/Equipment/Fleet/Capital Improvement: Chief Tanner reported that the Ladder Truck repair work had been completed.

d. Commissioners and Community Liaison: Chief Tanner informed the Board of Trustees that 186 firefighter candidates from six departments attended an orientation for testing at the College of DuPage.

UNION LOCAL 3870: Firefighter Greg Zudis updated the Board of Trustees on attendance at the union’s conference. In response to a question from the Board, he also explained the union’s position regarding the paramedic pension bill that Governor Rauner vetoed.

UNFINISHED BUSINESS: None.
NEW BUSINESS: Assistant Chief Tim Leidig presented a proposal to use the FEMA Assistance to Firefighters Grant to purchase replacement self-contained breathing apparatus. The cost of the replacements will not exceed $40,000, which represents the District’s required 10% of the total purchase price. Attorney Joe Miller informed the Board of how it met the bid process requirements.

Trustee Murphy made a motion to approve the purchase of Air-Pak X3 Pro SCBA at a District cost not to exceed $40,000. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy – Aye  Trustee Gagliardi – Aye  Trustee Grobe – Aye
Trustee Bratcher – Aye  Trustee Usedom – Aye

Motion passed 5 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Miller informed the Board of Trustees that their risk management agency, IRMA, is filing suit against drug manufacturers over the opioid crisis, but there is no action that the Board needs to take.

CLOSED SESION: At 7:38 p.m., a motion was made by Trustee Gagliardi to enter into closed session for the discussion concerning real property owned by the District, including whether a particular parcel should be sold. Trustee Grobe seconded the motion, which passed by a unanimous vote.

POSSIBLE ACTION ON CLOSED SESSION: None.

ADJOURNMENT: Motion was made by Trustee Gagliardi and seconded by Trustee Murphy to adjourn. Motion passed. Meeting adjourned at 7:40 p.m.

Charles Bratcher  President

James Grobe  Secretary