Minutes of the July 26, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present was attorney Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Others in attendance: None

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on June 28, 2018 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, motion passed by a unanimous 5 – 0 vote.

FINANCIAL REPORTS:

James Howard presented a Power Point presentation on the Financial Analysis for the one (1) month ending June 30, 2018. Presentation included District revenues and expenditures.

Revenue Highlights
- 46.6% of Total Budget
- Collected $3,941,602 of Property Taxes (53% of budget)
- Collected $41,398 in Ambulance Fees (9.4% of budget)
- Collected $39,322 from Airport Authority (8.4% of budget)

Expenditure Highlights
- 9.3% of Total Budget
- Operating Expenditures at 8.7% of budget
- Salaries & Wages at 8% of budget
- Debt Service & Capital Expenditures (15.9% of Budget)
  Debt Principal & Interest Payment = $160,175

Attorney Joe Miller joined the meeting at 7:04 p.m.

Howard pointed out that Kress Road Training Facility is now producing revenue.

Questions and discussions: Question asked about the FDIC Coverage and why it changes. Mr. Howard explained that the FDIC Coverage amount is determined by the Bank. Chief Tanner explained that it will take a few months to notice the effect of the ambulance fee raises approved at the June meeting and to make comparisons to 2017 revenues.
The Financial Report/Chart of Accounts for the one (1) month ending June 30, 2018 and the Accounts Payable $133,705.62 and Payroll $343,791.49 for June 29, 2018 through July 26, 2018 totaling $477,497.11 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Gagliardi seconded. Roll call vote showed:

Trustee Murphy - Aye  Trustee Gagliardi - Aye  Trustee Grobe - Aye
Trustee Bratcher - Aye  Trustee Usedom - Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner shared that Assistant Chief Leidig and himself have been reaching out to western towns to bolster relationships. They will be holding a meeting in October with all the area Chiefs to better build those relationships.

FINANCIAL/ PLANNING: No Report.

DIVISIONAL REPORTS:

• ADMINISTRATION: To be discussed in Closed Session.

• EMERGENCY MEDICAL SERVICES: No Report.

• FIRE PREVENTION AND EDUCATION: Fire Marshal, Joe Buenrostro prepared the Construction Up-Date 06/22/18 to 07/18/18 report. Hard copies included with minutes.

• FIRE SUPPRESSION AND TRAINING: No Report.

• BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: Chief Tanner explained that there was a flood in the basement at Station 6 on 7/26/2018. The ejector pump failed to activate. This caused a backup of water from the ejection pit. Restoration and remediation is under way.

The Chief also shared that the Ladder Truck is out for repairs, the cost is $6,500.00 which includes 6 new injectors.

COMMISSIONERS/ COMMUNITY LIAISON: New Hire Testing is on-going. Orientations will be in August at COD.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.
NEW BUSINESS:

**Ordinance 2018-O-03:** An Ordinance authorizing the entering into an agreement with Zoll, Inc. for the purchase of a defibrillator by the West Chicago Fire Protection District.

An RFP went out with only one coming back from Zoll, Inc. The cost is $30,076.88 including Adapters and Cables. Discussion had on use and life of defibrillators.

Trustee Murphy made a motion to approve Ordinance 2018-O-03. An Ordinance authorizing the entering into an agreement with Zoll, Inc. for the purchase of a Defibrillator by the West Chicago Fire Protection District. The motion was seconded by Trustee Usedom. Roll call showed.

- Trustee Murphy - Aye
- Trustee Bratcher - Aye
- Trustee Usedom - Aye
- Trustee Gagliardi - Aye
- Trustee Grobe - Aye

Motion passed 5 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: None.

CLOSED SESSION: At 7:24 pm, a motion was made by Trustee Gagliardi to enter into closed session for the discussion concerning the employment, compensation and benefits of a specific employee of the District and for the discussion concerning real property owned by the District, including whether a particular parcel should be sold, seconded by Trustee Grobe. Motion passed.

After taking no action in closed session, the meeting reconvened to Regular Open Session at 7:41 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Trustee Usedom, Chief Tanner, Assistant Chief Tim Leidig and Attorneys Joe Miller and Ryan Morton.

POSSIBLE ACTION ON CLOSED SESSION: Trustee Murphy made a motion to approve the amended Appointment Agreement of the Chief of the West Chicago Fire Protection District. Motion seconded by Trustee Grobe. Roll call vote showed:

- Trustee Murphy - Aye
- Trustee Bratcher - Aye
- Trustee Grobe - Aye
- Trustee Usedom - Aye
- Trustee Gagliardi - Aye

Motion passed 5 – 0.
ADJOURNMENT: Motion was made by Trustee Gagliardi and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 7:43 p.m.

The Next Board Meeting will be held on Thursday, August 23, 2018 at 7:00 p.m.

Respectfully submitted by,

Jim Grobe
Secretary