

**Minutes of the July 23, 2020  
Regular Meeting of the Board of Trustees of the  
West Chicago Fire Protection District  
Held at Fire Station One  
200 Fremont Street, West Chicago, Illinois**

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Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:02 p.m. by President Charles Bratcher with Trustees Anthony Gagliardi, Jim Grobe, and Steve Usedom also in attendance. Trustee Pat Murphy participated by phone, per Board policy. Also present were Chief Pat Tanner; Assistant Chief Tim Leidig; accountant James Howard, and attorney Ryan Morton.

**APPROVAL OF MINUTES:**

Minutes of the Regular Meeting held on June 25, 2020 were reviewed. Trustee Grobe made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, and the motion passed by a unanimous vote.

**FINANCIAL REPORTS:**

Accountant James Howard presented the financial report for June, the first month of the fiscal year. The report included a presentation of the District revenues and expenditures. Howard mentioned that DuPage County was making \$244,000 of federal aid from the CARES Act available to the District, for reimbursable expenses related to COVID-19.

Trustee Bratcher announced that the account payables for the District for the period of June 26, 2020 through July 23, 2020 totaled \$214,478.60. Trustee Bratcher also announced that the payroll for the District as of July 23, 2020 was \$439,462.62. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$653,941.22. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Gagliardi – Aye	Trustee Grobe – Aye	Trustee Murphy- Aye
Trustee Bratcher – Aye	Trustee Usedom – Aye	

Motion passed 5 – 0.

**COMMITTEE REPORTS:**

- a. **Intergovernmental:** No report.
- b. **Finance and Planning:** No report.
- c. **Divisional Reports:**

- i. **Administration:** Chief Tanner congratulated Assistant Chief Tim Leidig for completing his Chief Fire Officer training from the Center for Public Safety Excellence. Chief Tanner also relayed from the Board of Commissioners that Ryan Olmstead passed his probationary period as a new hire.
- ii. **Emergency Medical Services:** Chief Tanner noted the department is doing well with COVID-19, but he wants to avoid complacency around the station. It is important to keep up with virus-related precautions.
- iii. **Fire Prevention and Education:** Chief Tanner mentioned that they are starting to see inspections ticking up.
- iv. **Fire Suppression and Training:** Chief Tanner reported that the tender ops training this month, which was held for the Alliance, was well attended.
- v. **Building/Equipment/Fleet/Capital Improvement:** Assistant Chief Leidig informed the Board that Tender 5 went out for repairs and it was discovered that the transmission would need replacing for about \$14,000. The vehicle is not scheduled for replacement until 2022, but the Board agreed it made sense to move it up given that cost. A consensus of the Board directed Chief Tanner to repair Tender 5. A final cost will be presented to the Board at the August Board meeting.

d. **Commissioners and Community Liaison:** No report.

**UNION LOCAL 3970:** No report.

**UNFINISHED BUSINESS:** The Union did approve the one-year agreement.

**NEW BUSINESS:**

- a) **Ordinance 2020-O-03.** An ordinance providing for the budget and appropriations of the West Chicago Fire Protection District for the fiscal year beginning June 1, 2020 and ending May 31, 2021.

The budget hearing for comments regarding the 2020-2021 budget opened at 7:26 p.m. Attorney Morton reported that proper notice of the hearing had been published and the budget had been available for perusal for the required time period. There were no comments on the budget. The hearing closed at 7:27 p.m.

Trustee Grobe asked whether the vehicle maintenance line item should be increased, but Chief Tanner said unexpected costs are built in and can be covered by other items that are under budget. James Howard mentioned that as long as a fund does not change by more than 10 percent, there is no problem shifting resources.

A motion was made by Trustee Gagliardi to approve **Ordinance 2020-O-03**, an Ordinance providing for the budget and appropriations of the West Chicago Fire Protection District, DuPage County, Illinois, for the fiscal year beginning June 1, 2020 and ending May 31, 2021. Motion seconded by Trustee Usedom. Roll call vote showed:

Trustee Gagliardi – Aye	Trustee Grobe – Aye	Trustee Murphy- Aye
Trustee Bratcher – Aye	Trustee Usedom – Aye	

Motion passed 5 – 0.

- b) **Replacement Furniture.** Chief Tanner presented a proposal to purchase replacement office furniture for the administrative offices at 200 Fremont Street. The partitions will come down, creating an open area that is more conducive to a working environment. The cost will be \$19,999.10. Chief Tanner budgeted \$25,000. The old furniture might go to Kress Road Training facility, but most will be thrown out.

A motion was made by Trustee Murphy to purchase replacement office furniture in an amount not to exceed \$19,999.10. Motion seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Gagliardi – Aye	Trustee Grobe – Aye	Trustee Murphy- Aye
Trustee Bratcher – Aye	Trustee Usedom – Aye	

Motion passed 5 – 0.

**OLD BUSINESS:** None.


**MISCELLANEOUS:** None

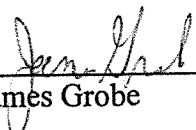
**OPEN TO THE PUBLIC:** No public comment was received, in person or by tele-conference.

**ATTORNEY COMMENTS:** Attorney Morton provided the Board of Trustees an update on the Congressional negotiations over a second CARES Act. He and Chief Tanner also told the Board about some discussions with property owners regarding next month's planned annexation of a subdivision along Kautz Road. The Board also discussed the status of its lawsuit against Kards, Inc. for vehicle repairs.

**CLOSED SESSION:** None.

**ADJOURNMENT:** Motion was made by Trustee Gagliardi and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 8:03 p.m.

  
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Charles Bratcher      President

  
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James Grobe      Secretary

