Minutes of the June 28, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present were attorneys Joe Miller and Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Others in attendance: Firefighter Greg Zudis and Amanda McDonough, law clerk from Ottosen Britz Kelly Cooper Gilbert & DiNolfo.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on May 24, 2018 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed by a unanimous 5 – 0 vote.

FINANCIAL REPORTS:

James Howard presented a Power Point presentation on the Financial Analysis for the twelve (12) months ending May 31, 2018. Presentation included District revenues and expenditures.

Revenue Highlights
- 102.5% of Total Budget
- Collected $7,412,633 of Property Taxes (100.5% of budget)
- Collected $468,423 in Ambulance Fees (112.9% of budget)
- Collected $457,654 from Airport Authority (101.7% of budget)

Expenditure Highlights
- 98.6% of Total Budget
- Operating Expenditures at 100% of budget
- Salaries & Wages at 100% of budget
- Debt Service & Capital Expenditures (100.5% of Budget)
  Debt Principal & Interest Payment = $638,353
  Communications Equipment = $6,567
  Brush Truck = $115,292
  Kress Road and Station 5,6,7 and 8 LED Lighting = $67,098
  Cardiac Monitors and SPCO Monitors = $39,584
  Rescue Struts = $10,027

Trustee Usedom questioned if the Kress Road LED Lighting Grant money was included in the Financial Report. Accountant James Howard confirmed that the Grant money was included. No other questions. Hard copy included with Minutes.
The Financial Report/Chart of Accounts for the twelve (12) months ending May 31, 2018 and the Accounts Payable $353,205.64 and Payroll $467,802.95 for May 25, 2018 through June 28, 2018 totaling $821,008.59 were presented. Trustee Gagliardi made a motion to accept the Financial Reports as presented, Trustee Usedom seconded. Roll call vote showed:

Trustee Gagliardi - Aye  
Trustee Bratcher - Aye  
Trustee Usedom - Aye  
Trustee Murphy - Aye  
Trustee Grobe - Aye

Motion passed 5 - 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner shared that the West Chicago Community High School (WCCHS) had a bomb threat a few months ago, no bomb. WCFPD was part of the command for the incident. WCCHS has requested that Chief Tanner teach a class on “Incident Command” at the High School in July. The Chief will also be teaching the “Incident Command” class to the West Chicago Police Department.

FINANCIAL/PLANNING: No Report.

DIVISIONAL REPORTS:

- ADMINISTRATION: To be discussed in Closed Session.

- EMERGENCY MEDICAL SERVICES: No Report.

- FIRE PREVENTION AND EDUCATION: Fire Marshal, Joe Buenrostro prepared the Construction Up-Date 05/18/18 to 06/22/18 report. Hard copies included with minutes.

- FIRE SUPPRESSION AND TRAINING: Chief Tanner showed the Board photos of the “Extrication Training” held at the West Chicago Crusher. The training was held 2 days with 3 sessions each day (the 3rd day originally planned was rained out).

- BUILDINGS/EQUIPMENT/FLEEET/CAPITAL IMPROVEMENT: No Report

COMMISSIONERS/COMMUNITY LIAISON: Applications for the next round of testing for new hires are due July 20th with testing in August.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.
NEW BUSINESS:

A Budget & Appropriations Public Hearing on the proposed 2018 – 2019 Budget was called to order at 7:14 p.m. by Attorney Joe Miller with President Charles Bratcher, Trustee Gagliardi, Trustee Jim Grobe, Trustee Murphy and Trustee Steve Usedom present. Also present were Chief Pat Tanner, Assistant Chief Leidig, Attorney Ryan Morton, James Howard from Governmental Accounting and Administrative Assistant Joy Edminson.

Also in attendance: Firefighter Greg Zudis and Law Clerk Amanda McDonough

Notice of this Public Hearing was posted more than 30 days ago, as required. Final Draft copies of the 2018-2019 Budget were made available to the public as required. Floor was opened to the public. No comments or questions.

Trustee Murphy made a motion to close the Budget and Appropriations Public Hearing at 7:15 pm, seconded by Trustee Grobe. Roll call vote:

- Trustee Murphy - Aye
- Trustee Gagliardi - Aye
- Trustee Grobe - Aye
- Trustee Bratcher - Aye
- Trustee Usedom - Aye

Motion passed 5 – 0.

The Public Hearing closed at 7:15 pm.

The Regular Meeting was again called to order at 7:15 p.m. by President Charles Bratcher. Trustee Gagliardi, Trustee Jim Grobe, Trustee Murphy and Trustee Steve Usedom present. Also present were Attorneys Joe Miller and Ryan Morton, Accountant James Howard, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Also in attendance: Firefighter Greg Zudis and Law Clerk Amanda McDonough

Ordinance 2018-O-01: An Ordinance amending the charging of fees for emergency medical services by the West Chicago Fire Protection District.

WCFPD’s current emergency medical services fees are below the average range on the Naperville Fire Department’s 2017 User Fee Survey. The Board is in full agreement to increase the current Ambulance fees. There was discussion on how much to raise the fees and mileage, how Medicare payments may be affected and how often the rates should be re-addressed. The majority of Trustees agreed to raising each fee schedule by $200.00 and raising the Mileage fees to $15.00 per mile.

Trustee Murphy made a motion to approve Ordinance 2018-O-01. An Ordinance amending the charging of fees for emergency medical services by the West Chicago Fire Protection District. Fees will be raised by $200.00 across the board and the mileage will be increased to $15.00 per mile. The motion was seconded by Trustee Usedom. Roll call showed:

- Trustee Murphy - Aye
- Trustee Bratcher - Aye
- Trustee Usedom - Aye
- Trustee Grobe - Aye
- Trustee Gagliardi - Aye

Motion passed 5 – 0.
**Ordinance 2018-O-02:** An Ordinance providing for the Budget and Appropriations of the West Chicago Fire Protection District, DuPage County, Illinois, for the Fiscal Year beginning June 1, 2018 and ending May 31, 2019.

Trustee Usedom asked James Howard to explain some of the line items in the Budget regarding deficits in the Fund balance. Joe Miller also explained Excess Accumulation of Funds to the Board.

Trustee Usedom made a motion to approve **Ordinance 2018-O-02.** An Ordinance providing for the Budget and Appropriations of the West Chicago Fire Protection District, DuPage County, Illinois, for the Fiscal Year beginning June 1, 2018 and ending May 31, 2019. The motion was seconded by Trustee Gagliardi. Roll call showed.

- Trustee Usedom - Aye
- Trustee Bratcher - Aye
- Trustee Gagliardi - Aye
- Trustee Murphy - Aye
- Trustee Grobe - Aye

Motion passed 5 – 0.

**Resolution 2018-O-04:** A Resolution adopting the prevailing wage rates for laborers, mechanics, and other workers on public works of the West Chicago Fire Protection District.

Discussion by Joe Miller and the Trustees.

Trustee Murphy made a motion to approve **Resolution 2018-R-04.** A Resolution adopting the prevailing wage rates for laborers, mechanics, and other workers on public works of the West Chicago Fire Protection District. The motion was seconded by Trustee Grobe. Roll call showed.

- Trustee Murphy - Aye
- Trustee Gagliardi - Aye
- Trustee Grobe - Aye
- Trustee Bratcher - Aye
- Trustee Usedom - Aye

Motion passed 5 – 0.

**Resolution 2018-O-05:** A Resolution authorizing the execution of an Intergovernmental Agreement regarding the abatement of certain properties by and between the West Chicago Fire Protection District, DuPage County, the DuPage Airport Authority, the City of West Chicago, West Chicago Elementary School District 33, the West Chicago Library District and Community High School District 94.

Trustee Bratcher and Joe Miller gave explanations of proposed Resolution.

Trustee Gagliardi made a motion to approve **Resolution 2018-R-05.** A Resolution authorizing the execution of an Intergovernmental Agreement regarding the abatement of certain properties by and between the West Chicago Fire Protection District, DuPage County, the DuPage Airport Authority, the City of West Chicago, West Chicago Elementary School District 33, the West Chicago Library District and Community High School District 94. The motion was seconded by Trustee Murphy. Roll call showed.

- Trustee Gagliardi - Aye
- Trustee Bratcher - Aye
- Trustee Murphy - Aye
- Trustee Usedom - Aye
- Trustee Grobe - Aye

Motion passed 5 – 0.
OLD BUSINESS: None.

MISCELLANEOUS: None

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Joe Miller explained the Janus vs AFSCME Supreme Court decision regarding Fair Share.

CLOSSED SESSION: At 7:50 pm, a motion was made by Trustee Murphy to enter into closed session for the discussion concerning the employment, compensation and benefits of a specific employee of the District and for the discussion concerning real property owned by the District, including whether a particular parcel should be sold, seconded by Trustee Grobe. Motion passed.

Reconvened to Regular Open Session at 8:14 pm. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Trustee Usedom, Chief Tanner, Assistant Chief Tim Leidig and Attorneys Joe Miller and Ryan Morton as well as Amanda McDonough, Law Clerk.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Grobe and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 8:17 p.m.

The Next Board Meeting will be held on Thursday, July 26, 2018 at 7:00 p.m.

Respectfully submitted by,

Jim Grobe
Secretary