

**Minutes of the June 22, 2017
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe and Trustee Steve Usedom present. Also present was Attorney Joe Miller from Ottosen Britz Kelly Cooper Gilbert & DiNo, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard from Governmental Accounting and Administrative Assistant Joy Edminson. Trustee Pat Murphy was absent.

Others in attendance: Firefighter Greg Zudis and Alex Kaczmarek (Law student from Attorney's office)

ELECTION OF BOARD OFFICERS:

Trustee Usedom made a motion to keep the WCFPD Board Officers positions the same, with Trustee Bratcher as President, Trustee Grobe as Secretary and Trustee Murphy as Treasurer, motion was seconded by Trustee Gagliardi, motion passed unanimously.

President Bratcher appointed Trustee Usedom as acting Treasurer in Trustee Murphy's absence.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on May 25, 2017 were reviewed. Trustee Grobe made a motion to accept the minutes as written, the motion was seconded by Trustee Usedom, motion passed unanimously.

FINANCIAL REPORTS:

James Howard gave explanation of the monthly Budget vs Actual Detail Report and the Summary Statement of Revenue and Expenditure Report for new Trustee.

James Howard presented a Power Point presentation on the Financial Analysis for the twelve (12) months ending May 31, 2017. Hard copy included with Minutes. No questions from the Board.

Revenue Highlights FYE May 31, 2017:

- 103% of Total Budget
- Property Taxes - collected \$7,302,216 or 100.7% of Property Taxes
- Ambulance Fees - collected \$433,542 or 102.2% of Budget
- Airport Agreement - collected \$443,122 or 100.3% of Budget
- Grants - collected \$40,910 for AFG Firefighter Safety and Survival Grant
- Sale of Surplus – collected \$21,000 for 2008 Ford Expedition/2009 Ford Expedition/2002 Ambulance

Expenditure Highlights FYE May 31, 2017:

- 98% of Total Budget
- Operating Expenditures – 98.1% of Budget
- Salaries & Wages – 93.8% of Budget
- Debt Service & Capital Expenditures – 96.2% of Budget

The Financial Report/Chart of Accounts ending May 31, 2017 and the Accounts Payable of \$353,410.98 and Payroll of \$415,913.12 for May 25, 2017 through June 22, 2017 totaling \$769,324.10 were presented. Trustee Gagliardi made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Gagliardi – Aye
Trustee Usedom - Aye

Trustee Grobe – Aye
Trustee Bratcher - Aye

Motion passed 4 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: No Report.

FINANCIAL/ PLANNING: Discussed under New Business.

DIVISIONAL REPORTS:

- **ADMINISTRATION:** No Report.
- **EMERGENCY MEDICAL SERVICES:** Chief Tanner reported on the Vehicle Extrication Drills held during the week of June 19th at The Crusher in West Chicago for the Alliance companies. The Chief reported that it was a quality training and a great success.
- **FIRE PREVENTION AND EDUCATION:** No Report.
- **FIRE SUPPRESSION AND TRAINING:** No Report.
- **BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT:** No Report.

COMMISSIONERS/ COMMUNITY LIAISON: The Chief shared that the Commissioners just finished two days of Lieutenant Assessments and will be posting the Initial Lieutenant Weighted Score List on June 23, 2017. Attorney Joe Miller explained the points allowed for Military Service which is .7 points for each six months of service not to exceed 30 months – maximum points allowed is 3.5.

UNION LOCAL 3970: Firefighter Greg Zudis spoke on behalf of Local 3970 thanking the Board for the smooth negotiations for the Collective Bargaining Contract.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Attorney Miller explained Resolution 2017-R-07 for new Trustees.

Trustee Grobe made a motion to approve Resolution #2017-R-07. A Resolution adopting the prevailing wage rates for laborers, mechanics and other workers on public works of the West Chicago Fire Protection District, DuPage County, Illinois. The motion was seconded by Trustee Usedom. Roll call vote showed:

Trustee Grobe – Aye
Trustee Gagliardi – Aye

Trustee Usedom – Aye
Trustee Bratcher - Aye

Motion passed 4 – 0.

A Budget & Appropriations Public Hearing on the proposed 2017 – 2018 Budget was called to order at 7.25 p.m. by Attorney Joe Miller with President Charles Bratcher, Trustee Gagliardi, Trustee Jim Grobe and Trustee Steve Usedom present. Also present were Chief Pat Tanner, Assistant Chief Leidig, James Howard from Governmental Accounting and Administrative Assistant Joy Edminson. Also in attendance were Firefighter Greg Zudis and Alex Kaczmarek.

Notice of this Public Hearing was posted more than 30 days ago, as required. Final Draft copies of the 2017-2018 Budget were made available to the public as required. Floor was opened to the public. No comments or questions from the Board or Public. The Public Hearing closed at 7.25 pm.

The Regular Meeting was again called to order at 7.25 p.m. by President Charles Bratcher. Trustee Gagliardi, Trustee Jim Grobe and Trustee Steve Usedom present. Also present was Attorney Joe Miller, Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson. Also in attendance were Firefighter Greg Zudis and Alex Kaczmarek.

Trustee Usedom made a motion to approve Ordinance #2017-O-04. An Ordinance providing for the budget and appropriations of the West Chicago Fire Protection District, DuPage County, Illinois for the fiscal year beginning June 1, 2017, and ending May 31, 2018. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Usedom – Aye
Trustee Grobe – Aye

Trustee Gagliardi – Aye
Trustee Bratcher - Aye

Motion passed 4 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None.

OPEN TO THE PUBLIC: None

ATTORNEY COMMENTS: Attorney Joe Miller introduced Alex Kaczmarek, a law student from his office. Miller informed the Board that he will be going to the Illinois Association of Fire Protection conference on June 23, 2017 and will update the Board at the next Board meeting.

CLOSED SESSIONN: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Grobe and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7.28 p.m.

The Next Regular Meeting will be held Thursday, July 27, 2017 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Jim Grobe".

Jim Grobe
Secretary