

**Minutes of the April 25, 2019
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present were attorneys Joseph Miller and Ryan Morton, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard and Administrative Assistant Joy Edminson. Others present: Battalion Chief Jeff Buccola

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on March 28, 2019 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard presented a power point report of the Financial Analysis for the ten (10) months ending March 31, 2019. Presentation included District revenues, expenditures and investments.

Revenue Highlights (83% of Budget Year)

- 101% of Total Budget
- Collected \$7,527,572 of Property Taxes (100% of budget)
(1st and 2nd Major Installments for DuPage County)
- Collected \$471,312 of Ambulance Fees (107.1% of budget)
- Collected \$393,933 from Airport Authority (83.9% of budget)

Expenditure Highlights (83% of Budget Year)

- 87.6% of Total Budget
- Operating Expenditures at 87.1% of budget
- Salaries & Wages at 85.1% of budget
- Debt Service & Capital Expenditures (97.2% of Budget)
 - Debt Principal & Interest Payment = \$650,350
 - 2019 Ford F550 Ambulance = \$226,098
 - Cardiac Monitor Contract = \$34,277
 - Electronic Stretcher = \$19,915
 - New SCBA = \$333,440 (Offset by \$308,655 FEMA Grant)
 - Lucas Device = \$19,900

Investments: Total \$4,468,902

Lieutenant Rick Ciszewski joined meeting at 7:06 p.m.

Mr. Howard answered question regarding CD's coming due and interest rates.

Trustee Bratcher announced that the account payables for the District for the period of March 29, 2019 through April 25, 2019 totaled \$241,351.94 and payroll for the District as of April 25, 2019 was \$396,023.83. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$637,375.77. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Usedom – Aye	Trustee Murphy – Aye	Trustee Gagliardi – Aye
Trustee Grobe – Aye	Trustee Bratcher – Aye	

Motion passed 5 – 0.

COMMITTEE REPORTS:

- a. **Intergovernmental:** Meeting for April was canceled - no report.
- b. **Finance and Planning:** Chief Tanner reported that WCFPD has again received the GFOA's (Government Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting for the 2018 fiscal year. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. This is the third year in a row that WCFPD has received the Award. Chief Tanner thanked James Howard and his staff for the fine job they do for the district.
- c. **Divisional Reports:**
 - i. **Administration:** Chief Tanner showed the Board a video from a West Chicago police body cam. Video showed the double fatal home fire on April 17th, 2019 at a three-story house in the 100-block of West Grand Lake Boulevard. The video showed the home with the first floor completely involved of fire and spreading to 2nd floor when arriving on scene, the home had two people trapped inside. The Chief shared that many factors were fighting against firefighters like 20 to 25 mile per hour winds, power line down and arcing in front yard, fire not being reported for 20 minutes and hydrant cap being rounded off. A 92-year-old male victim was rescued from an upstairs bedroom, was treated and transported to CDH, he passed away two days later at Loyola. A second male victim was found deceased in rear bedroom. Scene was turned over to the DuPage Arson Taskforce for investigation.
 - ii. **Emergency Medical Services:** No report.

- iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date 03/21/2019 to 04/23/2019 report. Hard copies included with minutes. Chief Tanner informed the Board that 900 out of 1800 “Address Signs” have been completed and that the remaining signs will be completed this Spring and Summer.
 - iv. **Fire Suppression and Training:** Chief Tanner shared that there will be Flashover Simulator training at Kress Road, just one of the revenue projects being held at Kress Road. Tanner also gave an update on the Rock Pile project.
 - v. **Building/Equipment/Fleet/Capital Improvement:** No report.
- d. **Commissioners and Community Liaison:** No report. Two interviews for the open Commissioner seat took place after closed session.

UNION LOCAL 3970: Lt. Rick Ciszewski informed the Board that the Union is working on the language in the Lieutenant’s testing and contract.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Resolution 2019-R-01. A Resolution authorizing the hire of a probationary firefighter by the Board of Commissioners. Chief Tanner explained the upcoming retirement and the need for a new hire. The Commissioners will use the list of applicants in place.

Trustee Murphy made a motion to approve **Resolution 2019-R-01.** A Resolution authorizing the hire of a probationary firefighter by the Board of Commissioners. The motion was seconded by Trustee Grobe. Roll call showed.

Trustee Murphy – Aye	Trustee Grobe – Aye	Trustee Gagliardi – Aye
Trustee Usedom – Aye	Trustee Bratcher – Aye	

Motion passed 5 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None.

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: None.

CLOSED SESSION: At 7:29 p.m., a motion was made by Trustee Gagliardi to enter into closed session for the discussion concerning the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

After taking no action in closed session, the meeting reconvened to Regular Open Session at 8:11 p.m. In attendance when reconvened were Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Murphy, Trustee Usedom, Chief Tanner, Assistant Chief Tim Leidig and Attorneys Joe Miller and Ryan Morton.

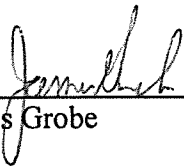
A motion was made by Trustee Gagliardi to approve the appointment of Frank Lenertz as commissioner on the WCFPD Board of Commissioners, seconded by Trustee Murphy. Roll call vote showed:

Trustee Gagliardi – Aye	Trustee Murphy – Aye	Trustee Usedom – Aye
Trustee Grobe – Aye	Trustee Bratcher – Aye	

Motion passed 5 – 0.

ADJOURNMENT: A motion was made by Trustee Grobe and seconded by Trustee Murphy to adjourn. Motion passed. Meeting adjourned at 8:12

The Next Regular Board Meeting will be at 7:00 p.m. on Thursday, May 23, 2019



James Grobe Secretary