

**Minutes of the March 28, 2019
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy in attendance. Trustee Steve Usedom was absent. Also present were attorneys Joseph Miller and Ryan Morton, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard and Administrative Assistant Joy Edminson. Others present: None

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on February 28, 2019 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard presented a power point report of the Financial Analysis for the nine (9) months ending February 28, 2019. Presentation included District revenues and expenditures.

Revenue Highlights

- 100% of Total Budget
- Collected \$7,527,572 of Property Taxes (100% of budget)
(1st and 2nd Major Installments for DuPage County)
- Collected \$435,471 of Ambulance Fees (99% of budget)
- Collected \$354,503 from Airport Authority (75.5% of budget)

Expenditure Highlights

- 78.4% of Total Budget
- Operating Expenditures at 77% of budget
- Salaries & Wages at 77% of budget
- Debt Service & Capital Expenditures (95.1% of Budget)
 - Debt Principal & Interest Payment = \$650,350
 - 2019 Ford F550 Ambulance = \$226,098
 - Cardiac Monitor Contract = \$34,277
 - Electronic Stretcher = \$19,915
 - New SCBA = \$333,440 (Offset by \$308,655 FEMA Grant)

Trustee Bratcher asked Mr. Howard if any early property taxes were received. Howard explained that a little early property taxes were received, but there was no additional for the total amount of taxes received for the year.

Trustee Bratcher announced that the account payables for the District for the period of March 1, 2019 through March 28, 2019 totaled \$257,552.39 and payroll for the District as of March 28, 2019 was \$200,340.25. Trustee Murphy made a motion to approve the total amount of expenditures for the District of \$457,892.64. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Murphy – Aye
Trustee Grobe – Aye

Trustee Gagliardi – Aye
Trustee Bratcher – Aye

Motion passed 4 – 0.

COMMITTEE REPORTS:

- a. **Intergovernmental:** No report.
- b. **Finance and Planning:** Chief Tanner reported that work on the 2020 Budget is in progress and that a draft should be ready for the May meeting with approval scheduled for the June meeting.
- c. **Divisional Reports:**
 - i. **Administration:** No report.
 - ii. **Emergency Medical Services:** Chief Tanner reported that the new CPR machines are now being used.
 - iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date 02/21/2019 to 03/25/2019 report. Hard copies included with minutes.
 - iv. **Fire Suppression and Training:** Chief Tanner shared that he will be demonstrating new equipment, the Drone and Kayak, after the meeting.
 - v. **Building/Equipment/Fleet/Capital Improvement:** Chief Tanner informed the Board that the building of the Rock Pile is in full motion at Kress. Many donations have been received including two golf carts. North Aurora Fire is donating all of their concrete tubes, the Chief is working on getting these delivered to the Kress site. The leader of the local Canine Team is going to help oversee building the Rock Pile according to FEMA specifications.
- d. **Commissioners and Community Liaison:** Chief Tanner informed the Board that there are two candidates interested in the vacant Commissioner's seat.

The Chief will send each Trustee information on both candidates for their review, and each Trustee will let President Bratcher know their opinions. Depending on the Trustee's opinions, one or both candidates will be invited to the April Board of Trustee's meeting for a short interview.

UNION LOCAL 3970: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

MISCELLANEOUS: Trustee Bratcher asked Assistant Chief Leidig to explain what's been going on with the Ladder Truck as far as repairs and issues with the repairs. Cost of all repairs will be approximately \$11,000.00 to be ratified at the April meeting.

OPEN TO THE PUBLIC: None.


ATTORNEY COMMENTS: Attorney Miller explained Senate Bill 37 regarding part-time firefighters. WCFPD currently has no part-time firefighters but does have fulltime firefighters working part-time at other fire departments. This Bill would have these fulltime firefighters, working part-time elsewhere, pay into the WCFPD Pension from the part-time job.

Miller also discussed proposed Bill 1596 which makes changes to Worker's Compensation Insurance that would leave employers responsible for future and past liabilities. President Bratcher signed a letter to Governor JB Pritzker urging him to Veto SB 1596.

CLOSED SESION: None.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:39 p.m.

The Next Regular Board Meeting will be at 7:00 p.m. on Thursday, April 25, 2019



James Grobe Secretary

