Minutes of the March 22, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present were attorneys Joe Miller and Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edmison.

Others in attendance: None

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held on February 22, 2018 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed by a unanimous 5 – 0 vote.

FINANCIAL REPORTS:

Accountant James Howard presented a Power Point presentation on the Financial Analysis for the nine (9) months ending February 28, 2018. Presentation included District revenues and expenditures. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts for the nine (9) months ending February 28, 2018 and the Accounts Payable for February 24, 2018 through March 23, 2018 of $125,371.06 and Payroll of $378,154.21 for February 24, 2018 through March 23, 2018 for a total expenditure of $503,525.27 were presented.

Trustee Usedom made a motion to accept the Financial Reports as presented, Trustee Murphy seconded.

Roll call vote showed:

Trustee Usedom - Aye
Trustee Gagliardi – Aye

Trustee Murphy - Aye
Trustee Bratcher - Aye

Trustee Grobe - Aye

Motion passed 5 – 0.

Lieutenant Jim Buenrostro joined the meeting at 7:08 p.m.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner reported that the Alliance is doing well. SOG’s (Standard Operating Guidelines) are being updated. The Alliance had a live fire training at Carol Stream Station 28 which had not only the Alliance departments participating but also Hanover Park Fire. St. Charles and Geneva Fire Departments observed the training. Trainings continue to take place at the Kress Road Training Facility and work is continuing on the training containers.
FINANCIAL/ PLANNING: Chief Tanner shared a letter from the Government Finance Officers Association (GFOA) notifying that the WCFPD 2017 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA’s Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. This is the second year in a row for this award for WCFPD. The Board thanked accountant James Howard for his fine work.

DIVISIONAL REPORTS:

- **ADMINISTRATION:** Chief Tanner reported that the new Kyocera copy machine has been installed and WCFPD has a $1,200.00 rebate coming. The Chief also informed the Board of recent Referendums in the area. Attorney Joe Miller explained how the results of the Referendums were good for WCFPD and other area Fire Districts.

- **EMERGENCY MEDICAL SERVICES:** No Report.

- **FIRE PREVENTION AND EDUCATION:** Fire Marshal, Joe Buenrostro prepared the Construction Up-Date 02/16/18 to 03/16/18 report. Hard copies included with minutes.

- **FIRE SUPPRESSION AND TRAINING:** Chief Tanner reported that the new Brush truck went on its first call this week in a corn field in Carol Stream. Tanner also reported that a check for $20,000.00 was received for the old Brush truck.

- **BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT:** Chief Tanner reported that the LED project is completed and that the incentives checks have been received from Commonwealth Edison in the amount of $29,666.00. DuPage Airport Authority will also be paying $1,895.00 toward the LED Light install.

COMMISSIONERS/ COMMUNITY LIAISON: No Report.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Attorney Joe Miller explained to the Board Resolution 2018-R-02, Resolution 2018-R-03 and tax abatements. Both Resolutions will need approval by all parties and then approval from DuPage County and would begin with the 2019 tax year. No questions from the Board.

Trustee Usedom made a motion to approve Resolution 2018-R-02. A resolution authorizing the execution of an Intergovernmental agreement regarding the abatement of certain properties by and between the West Chicago Fire Protection District, DuPage County, The DuPage Airport Authority, the City of West Chicago, West Chicago Elementary School District 33, the West Chicago Library District and Community High School District 94. Discovery Drive Investors. The motion was seconded by Trustee Murphy. Roll call vote showed:

- Trustee Usedom - Aye
- Trustee Gagliardi - Aye
- Trustee Murphy - Aye
- Trustee Bratcher - Aye
- Trustee Grobe - Aye

Motion passed 5 – 0.
B. Resolution 2018-R-02

Trustee Grobe made a motion to approve Resolution 2018-R-03. A resolution authorizing the execution of an Intergovernmental agreement regarding the abatement of certain properties by and between the West Chicago Fire Protection District, DuPage County, The DuPage Airport Authority, the City of West Chicago, West Chicago Elementary School District 33, the West Chicago Library District and Community High School District 94. Norix Group and Norix Holdings. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Grobe - Aye    Trustee Gagliardi - Aye    Trustee Murphy - Aye
Trustee Usedom - Aye    Trustee Bratcher - Aye

Motion passed 5 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: None

CLOSED SESSION: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:30 p.m.

The Next Board Meeting will be held on Thursday, April 26, 2018 at 7:00 p.m.

Respectfully submitted by,

Jim Grobe
Secretary