Minutes of the February 22, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present was Attorney Ryan Morton from Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson. Trustee Jim Grobe was absent.

Others in attendance: Battalion Chief, Wade Johnson and Firefighter/Paramedics, Greg Zudis.

President Bratcher appointed Trustee Anthony Gagliardi as acting Secretary in Trustee Grobe’s absence.

APPROVAL OF MINUTES:
Minutes of the Special Meeting held on December 21, 2017 were reviewed. Trustee Gagliardi made a motion to accept the minutes as written, the motion was seconded by Trustee Bratcher, motion passed by 3 aye votes and 1 abstaining (Usedom).

Minutes of the Regular Meeting held on January 25, 2018 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Usedom, motion passed by a unanimous 4 – 0 vote.

FINANCIAL REPORTS:
Accountant James Howard presented a Power Point presentation on the Financial Analysis for the eight (8) months ending January 31, 2018. Presentation included District revenues and expenditures. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts for the eight (8) months ending January 31, 2018 and the Accounts Payable for January 27, 2018 through February 23, 2018 of 217,950.84 and Payroll of $342,529.57 for January 27, 2018 through February 23, 2018 for a total expenditure of $560,480.41 were presented.

Trustee Usedom made a motion to accept the Financial Reports as presented, Trustee Murphy seconded. Roll call vote showed:

Trustee Usedom - Aye  Trustee Murphy – Aye
Trustee Gagliardi - Aye  Trustee Bratcher - Aye

Motion passed 4 – 0.
COMMITTEE REPORTS:

INTERGOVERNMENTAL: Chief Tanner reported on the Intergovernmental meeting held on January 29, 2018.

FINANCIAL/PLANNING: Chief Tanner shared that the end of the Budget year is drawing near and the Budget planning for 2018/2019 will begin in March.

DIVISIONAL REPORTS:

- ADMINISTRATION: No Report.

- EMERGENCY MEDICAL SERVICES: No Report.

- FIRE PREVENTION AND EDUCATION: Fire Marshal, Joe Buenrostro prepared the Construction Up-Date 01/19/18 to 02/16/18 report as well as the 2017 Year End Report including 2017 Bureau Activity and 2017 Fire Safety Inspections. Hard copies included with minutes.

- FIRE SUPPRESSION AND TRAINING: No Report.

- BUILDINGS/EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: Chief Tanner reported that new Brush Truck was picked up Monday, February 12, 2018.

COMMISSIONERS/COMMUNITY LIAISON: No Report.

UNION LOCAL 3970: No Report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Chief Tanner explained to the Board that the current copier was purchased in 2012 and that the maintenance cost is about $216.00 per month. The current maintenance renewal contract will be going up to $303.20 per month. The Chief researched upgraded copiers and maintenance costs and presented to the Board a proposal by TTSG Leasing for a Kyocera 3551ci copier. The 63-month agreement would be for $175.00 monthly lease payment and $138.50 monthly service and maintenance fee. Board discussed figures.

Trustee Gagliardi made a motion to approve a 63-month lease and a 63-month service and maintenance agreement for a replacement Kyocera 3551ci copy machine. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Gagliardi – Aye
Trustee Usedom – Aye

Trustee Murphy – Aye
Trustee Bratcher – Aye

Motion passed 4 – 0
B. Chief Tanner reported that he has a buyer ready to pay $20,000.00 as is for the 2003 Ford F350 Brush Truck and the he has an offer to purchase the current Ricoh copy machine for $1,500.00.

Trustee Usedom made a motion to approve Resolution 2018-R-01. A Resolution authorizing the sale or donation of surplus personal property of the West Chicago Fire Protection District. One 2003 Ford F350 Brush Truck and one Ricoh copy machine. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Usedom - Aye  Trustee Murphy - Aye
Trustee Gagliardi - Aye  Trustee Bratcher - Aye

Motion passed 4 – 0.

OLD BUSINESS: None.

MISCELLANEOUS: None

OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: None.

CLOSED SESSION: None needed.

POSSIBLE ACTION ON CLOSED SESSION: No action taken.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Usedom to adjourn. Motion passed. Meeting adjourned at 7:26 p.m.

The Next Board Meeting will be held on Thursday, March 22, 2018 at 7:00 p.m.

Respectfully submitted by,

Anthony Gagliardi
Acting Secretary