

**Minutes of the January 25, 2018
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station One
200 Fremont Street, West Chicago, Illinois**

Call to Order / Roll Call

President Bratcher called the meeting to order at 7:00 p.m. On a roll call, Trustees Murphy, Usedom, Gagliardi, and Grobe also answered present.

Also present were the following:

Fire Chief Patrick Tanner
Assistant Fire Chief Tim Leidig
Battalion Chief Wade Johnson
Lieutenant Mike Buenrostro
Firefighter Greg Zudis
Accountant, James Howard
Attorney Joseph Miller, III
Attorney Ryan Morton

Meeting Minutes:

Trustee Murphy made a motion to approve the minutes of the regular meeting held on December 28, 2017. The motion was seconded by Trustee Gagliardi and approved by a unanimous voice vote.

The minutes of the special meeting held on December 21, 2017 had not been finalized yet, so that vote was postponed until the next regular meeting.

Financial Reports:

Accountant James Howard presented the financial report for the period ended December 31, 2017. The report included a presentation of the District revenues and a review of the fiscal year budget figures.

Trustee Bratcher announced that the account payables for the District for the period of December 29, 2017 through January 25, 2018 totaled \$228,620.82. Trustee Bratcher also announced that the payroll for the District as of January 25, 2018 was \$325,665.06. Trustee Usedom made a motion to approve the total amount of expenditures for the District of \$554,285.88. The motion was seconded by Trustee Grobe and approved by a unanimous roll call vote.

Committee Reports:

- a. Intergovernmental: Chief Tanner reported that an intergovernmental meeting is scheduled for January 29, 2018.

- b. Finance and Planning: Assistant Chief Leidig informed the Board that they are preparing applications for multiple grants, including fire training props, bunker gear dryers, and CPR machines. Shifts are currently testing air packs to determine how to use money from a grant received last year.
- c. Divisional Reports:
 - i. Administration: Chief Tanner reported that he and BC Johnson have been working on updating the District's strategic plan, on which they will update the Board at the next meeting.
 - ii. Emergency Medical Services: No report.
 - iii. Fire Prevention and Education: Fire Marshal Buenrosto updated the format of the monthly Construction Update, based on the Board's direction. He is currently working on his end-of-year report, to present at the next meeting.
 - iv. Fire Suppression and Training: No report.
 - v. Building/Equipment/Fleet/Capital Improvement: Chief Tanner presented last year's financials for the Kress Road Training Facility. He informed the Board that a lot of the costs were one-time purchases, so the numbers will look better this year. President Bratcher asked about ways they can off-set expenses. Chief Tanner said he is working to bring in more revenue, but he also pointed out that the cost is well worth it just for the benefit it provides the District's firefighters. He is working with an attorney at Attorney Miller's firm to possibly create an LLC with the facility.
- d. Commissioners and Community Liaison: No report.

Local 3970:

No report.

Unfinished Business:

None.

New Business:

- a. Approval of a one-year renewable Service Agreement with Class Computing in the amount of \$3,070.00 per month. The Agreement would provide service of the District's network by phone or on-site every day, as needed, unlike the current service contract, which costs more. Trustee Murphy made a motion to approve the Service Agreement. The motion was seconded by Trustee Gagliardi and was approved by a unanimous roll call vote.

Old Business:

Chief Tanner explained firefighters' options regarding sick time and retirement, in response to a trustee's question at the previous meeting.

Miscellaneous:

None.

Public Comment:

Firefighter Zudis announced that the basketball game between the West Chicago FOP and the West Chicago IAFF, along with the WeGo Wildcats Special Olympics team, will be held on January 27, 2018 at West Chicago High School. The annual event helps support the neighborhood food pantry.

Attorney Report:

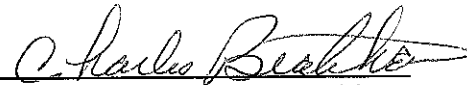
Attorney Miller informed the Board that the Northern Illinois Alliance of Fire Protection Districts annual conference is being held this weekend in Oak Brook, where both he and Attorney Morton will be speaking, along with many others at his firm. Attorney Miller further reported that he still needs to check if there are any uncovered parts of the District that can be annexed.

President Bratcher asked if there was any update on how prepaid taxes would be given to taxing districts. Attorney Morton called the Board's attention to an article in the Daily Herald, which stated that DuPage County Treasurer Gwen Henry would be distributing all the taxes proportionately, but not in the 30 days required by law. The payments will likely be issued in April.

Closed Session: None needed.


Adjournment:

Trustee Usedom moved to adjourn the meeting at 7:49 p.m. Trustee Gagliardi seconded the motion, which was approved on a unanimous voice vote.


Charles Bratcher President

~~Absent~~
James Grobe Secretary

APL


Anthony Gagliardi Acting Secretary