

**Minutes of the January 24, 2019
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:30 p.m. by President Charles Bratcher with Trustee Anthony Gagliardi, Trustee Jim Grobe, Trustee Pat Murphy and Trustee Steve Usedom in attendance. Also present was attorney Joseph Miller, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard and Administrative Assistant Joy Edminson. Others present: Battalion Chief Wade Johnson and Firefighter Greg Zudis.

APPROVAL OF MINUTES:

Minutes of the Special Meeting held on December 20, 2018 were reviewed. Trustee Usedom made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard presented a power point report of the Financial Analysis for the seven (7) months ending December 31, 2018. Presentation included District revenues and expenditures.

Revenue Highlights

- 97% of Total Budget
- Collected \$7,527,572 of Property Taxes (100% of budget)
(1st and 2nd Major Installments for DuPage County)
- Collected \$324,159 of Ambulance Fees (73.7% of budget)
- Collected \$275,850 from Airport Authority (58.7% of budget)

Expenditure Highlights

- 63.2% of Total Budget
- Operating Expenditures at 60.0% of budget
- Salaries & Wages at 59.9% of budget
- Debt Service & Capital Expenditures (95.1% of Budget)
 - Debt Principal & Interest Payment = \$650,350
 - 2019 Ford F550 Ambulance = \$226,098
 - Cardiac Monitor Contract = \$34,277
 - Electronic Stretcher = \$19,915
 - New SCBA = \$333,440 (Offset by \$308,655 FEMA Grant)

There was discussion on current WCFPD ambulance fees and ambulance fees for calls in other cities. Attorney Joe Miller, the Chief and the Alliance are addressing these fees.

Trustee Bratcher announced that the account payables for the District for the period of December 21, 2018 through January 25, 2019 totaled \$463,706.81 and payroll for the District as of January 25, 2019 was \$423,701.59 Trustee Murphy made a motion to approve the total amount of expenditures for the District of \$887,408.40. The motion was seconded by Trustee Grobe. Roll call vote showed:

Trustee Murphy – Aye	Trustee Grobe – Aye	Trustee Usedom – Aye
Trustee Bratcher – Aye	Trustee Gagliardi – Aye	

Motion passed 5 – 0.

COMMITTEE REPORTS:

- a. **Intergovernmental:** No report.
- b. **Finance and Planning:** No report.
- c. **Divisional Reports:**
 - i. **Administration:** Chief Tanner shared that Faunne Legg's last day working at WCFPD was Thursday, January 24th. Faunne has taken a full-time job elsewhere. The Chief talked of possibility of Teresa Milewski picking up half a day on Thursdays. Joe Miller mentioned the possibility of a high school intern helping out. The chief will continue to look into options.
 - ii. **Emergency Medical Services:** No Report.
 - iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrosto prepared the Construction Up-Date 12/18/18 to 01/18/2019 report. Hard copies included with minutes.
 - iv. **Fire Suppression and Training:** No Report.
 - v. **Building/Equipment/Fleet/Capital Improvement:** Chief Tanner informed the Board that the boiler broke at Station 5 and that an emergency purchase of \$6,105.00 had to be made for a new boiler. The purchase of the boiler will be ratified/approved at the next meeting.
- d. **Commissioners and Community Liaison:** Chief Tanner informed the Board that only one name has been received to fill the open commissioner's spot. Tanner will continue to work on this and will have something ready to report at the next meeting.

UNION LOCAL 3870: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

MISCELLANEOUS: None.

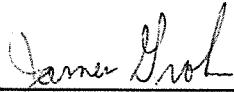
OPEN TO THE PUBLIC: None..

ATTORNEY COMMENTS: Attorney Miller informed the Board that the CPIU is at 1.9%.

CLOSED SESION: None.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Gagliardi to adjourn. Motion passed. Meeting adjourned at 7:48 p.m.

The Next Regular Board Meeting will be at 7:00 p.m. on Thursday, February 28, 2019



James Grobe

Secretary

