

**Minutes of the December 19, 2019
Special Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at Fire Station 6
200 Fremont Street, West Chicago, Illinois**

Trustee Steve Usedom was appointed as acting President pro-temp.

Opened meeting with the Pledge of Allegiance

The Special Meeting was called to order at 7:00 p.m. by Acting President Steve Usedom with Trustee Anthony Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy in attendance. Also present was Chief Pat Tanner, Attorney Joseph Miller and Administrative Assistant Joy Edminson. *Trustee Charles Bratcher was absent. Assistant Chief Tim Leidig joined the meeting at 7:08 p.m.*

Others in attendance: Battalion Chief Jeff Keefe, Lieutenant Jason Day, and Firefighter/Paramedics; Louis Carre and Todd Baseggio.

APPROVAL OF MINUTES:

Minutes of the Special Meeting held on November 21, 2019 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, and the motion passed by a unanimous vote.

FINANCIAL REPORTS:

Accountant James Howard joined the meeting via phone for the financial reports and presented a power point report of the Financial Analysis for the six (6) months ending November 30, 2019. Presentation included District revenues, expenditures and investments.

Revenue Highlights (50% of Budget Year)

- 88% of Total Budget
- Collected \$7,551,514 of Property Taxes (99.8% of budget)
(1st and 2nd Major Installment for DuPage County)
- Collected \$249,996 of Ambulance Fees (45.9% of budget)
- Collected \$243,627 from Airport Authority (51.9% of budget)

Expenditure Highlights (50% of Budget Year)

- 43.6% of Total Budget
- Operating Expenditures at 50.5% of budget
 - Health Insurance 6 of 12 Payments
- Salaries & Wages at 51.8% of budget
- Debt Service & Capital Expenditures (14.1% of Budget)
 - Debt Principal & Interest Payment = \$153,369
 - Vehicle Equipment = \$15,502

- Cardiac Monitors = \$28,177
- Nederman Exhaust System = \$10,717

Ending Fund Balance (50% of Budget Year)

- Total Actual Ending Fund Balance \$7,838,712

Investments: Total \$7,228,539

Assistant Chief Tim Leidig joined the meeting at 7:08 p.m.

Trustee Usedom announced that the account payables for the District for the period of November 22, 2019 through December 19, 2019 totaled \$234,454.49 and payroll for the District as of December 19, 2019 was \$455,300.59. Trustee Murphy made a motion to approve the total amount of expenditures for the District of \$689,755.08, seconded by Trustee Grobe. Roll call vote showed.

Trustee Murphy – Aye	Trustee Grobe – Aye	Trustee Gagliardi – Aye
Trustee Usedom – Aye	Trustee Bratcher – Absent	

Motion passed 4 ayes, 1 Absent.

COMMITTEE REPORTS:

- a. **Intergovernmental:** No report
- b. **Finance and Planning:** No report
- c. **Divisional Reports:**
 - i. **Administration:** No report
 - ii. **Emergency Medical Services:** No report.
 - iii. **Fire Prevention and Education:** Fire Marshal Joe Buenrostro prepared the Construction Up-Date report for 11/19/2019 to 12/16/2019.
 - iv. **Fire Suppression and Training:** No report.
 - v. **Building/Equipment/Fleet/Capital Improvement:** No report.
- d. **Commissioners and Community Liaison:** No report.

UNION LOCAL 3970: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- a) **Adoption of Ordinance 2019-O-05. An Ordinance authorizing the abatement of certain properties by the West Chicago Fire Protection District.**

Joe Miller shared that there is a difference in the length and percentage from previous document.

Trustee Gagliardi made a motion to approve **Ordinance 2019-O-05**, An Ordinance authorizing the abatement of certain properties by the West Chicago Fire Protection District. The motion was seconded by Trustee Murphy. Roll call vote showed:

Trustee Gagliardi – Aye	Trustee Murphy – Aye	Trustee Grobe – Aye
Trustee Usedom – Aye	Trustee Bratcher – Absent	

Motion passed 4 ayes, 1 Absent.

OLD BUSINESS: None.

MISCELLANEOUS: The new ambulance is up and running.

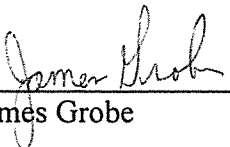
OPEN TO THE PUBLIC: None.

ATTORNEY COMMENTS: Attorney Miller shared that the Pension Consolidation Bill was signed by the Governor on 12/18/2019. Miller also shared that the required annual Pension training hours have been cut in half.

CLOSED SESION: None needed.

ADJOURNMENT: A motion was made by Trustee Murphy and seconded by Trustee Grobe to adjourn. Motion passed. Meeting adjourned at 7:25 p.m.

The Next Board Meeting will be at 7:00 p.m. on Thursday, January 23, 2020.



James Grobe Secretary

