

**Minutes of the July 28, 2016
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present were Attorneys Joe Miller and Vlad Shuliga, Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson.

Also in attendance was West Chicago Resident Marilyn Kroll.

Minutes of the Special Meeting held on June 21, 2016 were reviewed. Trustee Bratcher made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed.

James Howard gave a Power Point presentation on the Financial Analysis for the one (1) month ending June 30, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending June 30, 2016 and the Accounts Payable of \$201,356.18 and Payroll of \$379,284.22 for June 23, 2016 through July 28, 2016 totaling \$580,640.40 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Bratcher seconded. Roll call vote showed:

Trustee Murphy - Aye
Trustee Grobe - Aye

Trustee Bratcher - Aye
Trustee Gagliardi - Aye

Trustee Janaes - Aye

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL Chief Tanner updated the Board on the move from MABAS Division 12 to a new MABAS Division 70 together with the six Alliance towns. The Chief informed the Board that they are making progress but it will be delayed until February 2017. The Alliance meetings continue and they are moving forward with MABAS 70 planning.

FINANCIAL/ PLANNING: Nothing at this time.

DIVISIONAL REPORTS:

ADMINISTRATION: Included with minutes for discussion was a WCFPD Firefighters Pensions Funding Policy draft. Attorney Miller recommends that the District Board along with the Pension Board and Accountant James Howard review draft to address at future meeting.

Chief Tanner reminded the Trustees that at the last meeting it was discussed, but not approved, to issue a \$100,000.00 year-end contribution check to the WCFPD Pension Fund. It will be added to the August meeting Agenda for a vote. Attorney Miller will work on the Resolution.

EMERGENCY MEDICAL SERVICES: Chief Tanner read a letter written to BC Jeff Buccola by Lt. Will Gray praising the great job by all involved regarding a call for aid for a victim having seizures in her car with lighting strikes going on all around them

FIRE PREVENTION AND EDUCATION: Nothing at this time. Fire Marshal Joe Buenrostro was not able to attend but will be at the August meeting to give a report.

FIRE SUPPRESSION AND TRAINING: Chief Tanner reminded the Board of the Live Fire Training coming up in September with mutual aid companies invited. Tanner also reminded the Board of the October Full-on Mass Tragedy Drill to be held at the DuPage Airport, this will be a Multi-involvement drill.

EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: None at this time.

COMMISSIONERS/ COMMUNITY LIAISON: Trustee Janaes reminded the Board of the monthly Coffee with the Mayor on the last Saturday of the month at 9:00 am.

Friday, July 29, 2016 is the last day for applications for Candidate testing at the College of DuPage. The Testings should begin in August.

UNION LOCAL 3970: Nothing at this time.

UNFINISHED BUSINESS: Nothing at this time.

NEW BUSINESS:

A Budget & Appropriations Public Hearing on the proposed 2016 – 2017 Budget was called to order at 7:24 p.m. by Attorney Joe Miller with President Dave Janaes, Trustee Charles Bratcher, Trustee Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present was Attorney Vlad Shuliga, Chief Pat Tanner, Assistant Chief Leidig, James Howard from Governmental Accounting and Administrative Assistant Joy Edminson. One resident, Marilyn Kroll was also present. Notice of this Public Hearing was posted more than 30 days ago as required. Final Draft copies of the 2016-2017 Budget were made available to the public as required. Floor was opened to the public. No comments or questions from the Board or Public. The Public Hearing closed at 7:26 pm.

The Regular Meeting was again called to order at 7:26 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present were Attorneys Joe Miller and Vlad Shuliga, Accountant James Howard from Governmental Accounting, Chief Pat Tanner, Assistant Chief Tim Leidig and Administrative Assistant Joy Edminson. Also in attendance was West Chicago Resident Marilyn Kroll.

Trustee Murphy made a motion to approve **Ordinance #2016-O-04**. An Ordinance providing for the Budget and Appropriations of the West Chicago Fire Protection District, DuPage County, Illinois, for the Fiscal Year beginning June 1, 2016, and ending May 31, 2017. The motion was seconded by Trustee Grobe. Roll call showed.

Trustee Murphy - Aye
Trustee Bratcher - Aye

Trustee Grobe - Aye
Trustee Gagliardi - Aye

Trustee Janaes - Aye

Motion passed 5 – 0.

Attorney Miller will file Ordinance #2016-O-04 with Dupage County on July 29, 2016 and will have the Ordinance posted in a publication within 30 days.

Trustee Janaes informed the Board of the upcoming retirement of Firefighter/Paramedic Chris Youngberg with his last day being September 30, 2016. Janaes requested that the Board approve a letter to be written to the Commissioners directing them to fill the position of Firefighter/Paramedic as soon as possible.

A motion was made by Trustee Bratcher and seconded by Trustee Murphy to direct the WCFPD Commissioners to begin the process of hiring a Firefighter/Paramedic as soon as possible. Motion passed.

OLD BUSINESS: Nothing at this time.

MISCELLANEOUS: Trustee Janaes shared that he and Chief Tanner met with the DuPage County Board Chairman, Dan Cronin. Cronin is very pleased with how things are going with the WCFPD. Janaes also shared with Mr. Cronin his plans of moving out of state in the near future, Trustee Janaes will remain a WCFPD Trustee until his resignation.

OPEN TO THE PUBLIC: Resident Marilyn Kroll praised the WCFPD on the good job they continue to do. Kroll also asked if the Chili Cook-off and the Open House would still be happening this year. The Board assured her that both events are being planned.

ATTORNEY COMMENTS: Attorney Joe Miller explained the Local Government Travel Expense Control Act that was signed by Governor Rauner and goes into effect 1/1/17. Miller will produce a draft Ordinance for the Board to review.

Attorney Miller also explained that the Open Meetings Act has changed regarding recordings of closed minutes. All recordings of closed minutes must stay with the District. Any recordings over 18 months old can be voted to be destroyed. Miller will draw up a Resolution.

CLOSED SESSION: Not needed at this time.

POSSIBLE ACTION ON CLOSED SESSION: None at this time.

ADJOURNMENT: Motion was made by Trustee Murphy and seconded by Trustee Bratcher to adjourn. Motion passed. Meeting adjourned at 7:44 p.m.

The Next Regular Meeting is scheduled for Thursday, August 25, 2016 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Jim Grobe".

Jim Grobe
Secretary