

**Minutes of the April 28, 2016
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Bonnie Gagliardi, Trustee Jim Grobe and Trustee Pat Murphy present. Also present were Attorney's Joe Miller and Vlad Shuliga, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard from Governmental Accounting and Administrative Assistant Joy Edminson.

Also in Attendance was Lt. Jim Buenrostro and Marilyn Kroll.

Minutes of the Regular Meeting held on March 24, 2016 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Gagliardi, motion passed.

James Howard gave a Power Point presentation on the Financial Analysis for the ten (10) months ended March 31, 2016. Hard copy included with Minutes. No questions from the Board.

The Financial Report/Chart of Accounts ending March 31, 2016 and the Accounts Payable of \$226,128.34 and Payroll of \$362,639.29 for March 25, 2016 through April 28, 2016 totaling \$588,767.63 were presented. Trustee Bratcher made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Bratcher – Aye	Trustee Grobe - Aye	Trustee Gagliardi - Aye
Trustee Murphy – Aye	Trustee Janaes - Aye	

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL Chief Tanner reported that WCFPD is a part of MABAS Division 12 at the present time. The six Alliance towns are discussing becoming their own MABAS Division. Final decision should be made by May meeting.

The Chief also reported that at the latest meeting with the DuPage Airport Authority there was discussion on IGA, Airport Authority's new vehicle being delivered in January 2017 and possible training facilities.

FINANCIAL/ PLANNING: Chief Tanner informed the Board that the preliminary numbers on the 2016/2017 Budget has been worked through. The Chief, Assistant Chief and James Howard will be meeting on Friday, April 29th to discuss the Budget. The Budget will hopefully be ready to present to the Board at the May Trustee's meeting for review.

DIVISIONAL REPORTS:

ADMINISTRATION: The Chief shared that Lt. Rick Michael will be retiring on June 24, 2016. Tanner is requesting that the Board advise the Commissioners to move forward with the new hire process.

A motion to authorize President Janaes to send a letter to the Commissioners directing the Commissioners to proceed in hiring a new Firefighter/Paramedic was made by Trustee Murphy and seconded by Trustee Bratcher; motion passed 5 – 0.

EMERGENCY MEDICAL SERVICES: Nothing at this time.

FIRE PREVENTION AND EDUCATION: Nothing at this time.

FIRE SUPPRESSION AND TRAINING: The Chief shared that in the meeting with the DuPage Airport Authority they discussed a building located on Kress Road and the possibility of the building being turned into a training facility. The Chief is coming up with a business plan on how the District could make money with this building as a training facility. Tanner is working with the DuPage Airport Authority and also working on possible grants available for this project.

EQUIPMENT/FLEET/CAPITAL IMPROVEMENT: Nothing at this time.

COMMISSIONERS/ COMMUNITY LIAISON: Trustee Janaes reported that the April Coffee with the Mayor will be held on Saturday, April 30th from 9:00 a.m. until noon.

UNION LOCAL 3970: Nothing at this time.

UNFINISHED BUSINESS: Nothing at this time.

NEW BUSINESS: There was discussion on the purchase of a new vehicle.

Trustee Murphy made a motion to approve the purchase of a 2017 Ford Utility Police Interceptor AWD vehicle through the Illinois Suburban Purchasing Cooperative for \$27,930 and the installation of emergency lighting and communication equipment for \$6,508.90. The motion was seconded by Trustee Bratcher. Roll call vote showed:

Trustee Murphy – Aye Trustee Bratcher - Aye Trustee Gagliardi - Aye
Trustee Grobe – Aye Trustee Janaes - Aye

Motion passed 5 – 0.

Chief Tanner explained to the Board what a Genie AWP-30S one man lift is and how it would be used.

Trustee Grobe made a motion to enter into an agreement with the West Chicago Park District to jointly purchase a Genie AWP-30S one man lift for \$3,875.00. The motion was seconded by Trustee Gagliardi. Roll call vote showed:

Trustee Grobe – Aye Trustee Gagliardi - Aye Trustee Bratcher - Aye
Trustee Murphy – Aye Trustee Janaes - Aye

Motion passed 5 – 0.

OLD BUSINESS: Nothing at this time.

MISCELLANEOUS: Nothing at this time.

OPEN TO THE PUBLIC: Marilyn Kroll asked Mr. James Howard if it was possible for him to use a pointer during his power point presentation. Kroll also inquired if a women can fill the spot for the new hire. President Janaes explained the process for hiring new firefighter/paramedics. Kroll also questioned what the starting salary was for a new hire.

ATTORNEY COMMENTS: Attorney Joe Miller shared information and handed out a report on Legislative updates. Miller highlighted House Bills 4379, 4630, 4664 and 6020 along with Senate Bills 2270 and 2460.

Vlad Shuliga shared that the Statements of Economic Interest are due and explained the Public Duty Rule.

CLOSED SESSION: At 7:48 p.m., Trustee Murphy made a motion to enter into closed session for discussion concerning the employment, compensation and benefits of a specific employee of the District. Possible action on the closed session discussion. The motion was seconded by Trustee Bratcher.

Motion passed.

Reconvened to Regular Open Session at 8:16 p.m. In attendance when reconvened were Trustee Janaes, Trustee Bratcher, Trustee Gagliardi, Trustee Grobe, Trustee Janaes, Chief Tanner, Attorneys Miller and Shuliga and Accountant James Howard.

POSSIBLE ACTION ON CLOSED SESSION: Motion was made by Trustee Murphy to make the separation in salary between the Chief and Assistant Chief to be \$8,000.00 effective June 1, 2016 which makes the salary for Chief Pat Tanner to be \$137,138.00 beginning June 1, 2016 also adding two (2) more vacation days to the Chief beginning June 1, 2016 which makes it a total of twenty-two (22) vacation days in a year, seconded by Trustee Bratcher. Roll call vote showed:

Trustee Murphy – Aye	Trustee Bratcher - Aye	Trustee Gagliardi - Aye
Trustee Grobe – Aye	Trustee Janaes - Aye	

Motion passed 5 – 0.

Trustee Bratcher made a motion to raise the salary of the non-sworn Fire Marshal 1.5% (\$1,050.00) increasing the salary to \$76,050.00 as of June 1, 2016, seconded by Trustee Gagliardi. Roll call vote showed:


Trustee Bratcher – Aye	Trustee Gagliardi - Aye	Trustee Grobe - Aye
Trustee Murphy – Aye	Trustee Janaes - Aye	

Motion passed 5 – 0.

ADJOURNMENT: Motion was made by Trustee Grobe and seconded by Trustee Bratcher to adjourn.
Motion passed. Meeting adjourned at 8:18 p.m.

Next Meeting is Thursday, May 26, 2016 at 7:00 p.m.

Respectfully submitted by,


Jim Grobe
Secretary